



**Board Work Session Minutes
Tuesday, March 8, 2022**

The Board of Directors held a Work Session on Tuesday, March 8, 2022. The meeting began at 3 pm and was held at District Office. Directors Burchard, Denholm, Olson, Cannon and Gray were present. Also attending was Superintendent Shawn Woodward.

I. Approval of Agenda

Director Denholm made a motion to approve the agenda, as presented. Director Olson seconded the motion. The motion carried unanimously.

II. Board Training – facilitated by Cindy McMullen

Cindy McMullen, retired attorney and current Central Valley School District board member, who provides trainings for school boards for WSSDA, facilitated a training for the board on *Roles & Responsibilities* and *Operating Protocols*. Prior to moving into the actual training board members shared reasons why families should want to live in the Mead School District and their understanding of the role of board members.

In summary, on the topic of superintendent and board *Roles & Responsibilities*, Ms. McMullen explained it is the responsibility of the school board to determine the *what* with the superintendent determining and directing *how* to implement the *what*. The board sets the expectation with the superintendent managing the daily operations of the district.

On the subject of *Operating Protocols*, Ms. McMullen highlighted the reasons it is important school boards take the time to review and/or establish operating protocols.

Ms. McMullen concluded the training by providing board members with copies of additional information regarding board *Roles & Responsibilities* and *Operating Protocols*.

III. Executive Session

At 6 pm President Burchard called for an Executive Session of approximately 30 minutes for the purpose of reviewing the performance of a public employee.

At 6:30 pm President Burchard returned the meeting to Open Session.

IV. Adjourn

The meeting was adjourned at 6:30 pm.

President

Secretary