



AGENDA FOR THE REGULAR BOARD MEETING
Monday, February 28, 2022 - Zoom Webinar Meeting - 6 pm

Webinar Link: mead354-org.zoom.us/j/89661980026
Or Call 669-900-6833 Webinar ID 896 6198 0026

- I. APPROVAL OF AGENDA** (Action)
- II. APPROVAL OF MINUTES** (Action)
Approval of the Minutes of the Regular Board Meeting of February 14, 2022
- III. REMARKS FOR THE GOOD OF THE SCHOOLS - Public Comment**
- IV. CONTINUING BUSINESS**
 - A. 2nd Reading Policy 6220 Revision & Procedure 6220 Adoption**
 - Bid or Request for Proposal Requirements** (Non-Action) 1
- V. NEW BUSINESS**
 - A. Consent Agenda**
 - Vouchers, Personnel Actions, Extra-Curricular and Supplemental Contracts (Action) 2
 - B. 2022-2023 School Year Calendar** (Action) 3
 - C. Student Travel Proposal**
 - Mead High School Volleyball (Action) 4
 - D. Layer 3 Switching Equipment Contract** (Action) 5
 - E. Uninterruptable Power Supply Equipment Contract** (Action) 6
- VI. REPORTS**
 - A. Financial Report for the Month of January 2022** 7
 - B. Classified Staff Recruitment**
 - C. Update – Department of Health Requirements**
 - D. Superintendent's Report**

VII. ADJOURN

Public Participation – Policy 1530

The Board recognizes the value of public comment on educational issues and the importance of involving members of the public in its meetings. The President is responsible for the orderly conduct of the meeting and shall rule on such matters as the time to be allowed for public discussion, the appropriateness of the subject being presented and the suitability of the time for a presentation. The Board has the right to overrule the president by majority vote of those present. In order to assist the Board in its orderly conduct of the meeting, individuals wishing to be heard by the Board shall have the opportunity to state their name, address, and the topic they wish to speak to, either in writing at the beginning of the meeting, and/or verbally at the time the topic is addressed on the agenda, and before the Board takes action on such item. Individuals, after identifying themselves, will address the Board and proceed to make their comments as briefly as the subject permits. The Board shall not hear oral complaints regarding school personnel. A member of the public wishing to make such a complaint shall do so in writing to the President and/or Superintendent who shall take appropriate action. The President may interrupt or terminate an individual's statement when it is too lengthy, personally directed, abusive, obscene or irrelevant. The Board as a whole shall have the final decision in determining the appropriateness of all such rulings.

Individuals with disabilities who may need a modification to participate in a meeting should contact the Superintendent's office no later than three days before a regular meeting and as soon as possible in advance of a special meeting so that arrangements for the modification can be made.



**Minutes from the Regular Meeting of the Board of Directors
Monday, February 14, 2022**

The Board of Directors held a Regular Board Meeting on Monday, February 14, 2022. This was a Zoom Meeting with login information posted on the Mead School District website. Directors Burchard, Denholm, Olson, Cannon and Gray were present. Also attending were Superintendent Shawn Woodward, Chief Financial Officer Heather Ellingson and Assistant Superintendents Heather Havens and Jared Hoadley.

I. Approval of Agenda

Director Denholm made a motion to approve the meeting agenda, as presented. Director Cannon seconded the motion. The motion carried unanimously.

II. Approval of Minutes

Director Cannon made a motion to approve the minutes of the January 24, 2022, Regular Board Meeting, as presented. Director Olson seconded the motion. The motion carried unanimously.

III. Remarks for the Good of the Schools

President Burchard opened the floor for public comment. At the request of President Burchard, Technology Director Doug Edmonson reminded those wishing to speak that comments should be limited to three minutes in length.

Jay Pounder, Mead School District resident, shared he was outside of Mt. Spokane High School on Friday, February 11th. He expressed his disappointment in the way civics played out that day. Students protesting the mask mandate were isolated/hidden away and therefore other students were not able to ask questions and engage in dialogue with those protesting. Students should have been afforded the opportunity to protest without fear of punishment or reprisal. Mr. Pounder is disappointed, and other parents are disappointed, in the response. He encouraged the board/district to host a Town Hall where there can be a back-and-forth conversation on the mask issue. On the subject of reprisal, he noted classes where attendance/participation factor into the course grade and stated that protestors were spit on and struck. At an earlier board meeting he encouraged the board/district to be critical thinkers. He has yet to see them take this advice.

Katrina Mason, a local mental health counselor and mother of three Mead School District students, who at recent board meetings addressed the mask mandate and COVID testing, commented on COVID vaccines. She has also shared her vaccine concerns with the State Board of Health. Ms. Mason contended Covid vaccines are dangerous and ineffective. Her heart breaks for all who have gotten shots. She referenced the FAERS report and the numerous adverse vaccine reactions contained therein, as well as the explosion of medical issues experienced by those who are vaccinated. She is concerned about what will happen if the school district goes along with a vaccine mandate and also shared she is worried about how students who are not vaccinated are currently and will be treated. Already, because of their choice, unvaccinated students have missed more days of school (because of quarantining) than their counterparts. She also referenced the fact that there is no online learning option available for students who are quarantined. This is discrimination. Her children will not be forced to take a gene altering drug. President Burchard encouraged Ms. Mason to send board members (via email) links to RCWs she referenced.

Emilee Combs shared the Kettle Falls School Board, in a special meeting, voted to defy the state mandate and unmask students and staff. Just like with Common Core, which districts defied, she contended there will be no loss of state funding for making the wearing of masks optional. Regarding exclusionary practices toward students who are exercising their constitutional rights to protest, she shared she is encouraging parents to email the board with details. There is no law requiring the wearing of masks and therefore unmasked students are not breaking the law. She referenced a specific situation where a middle school mask protestor was placed in in-school suspension without the parent's knowledge and that when the parent asked who was supervising the student the name of the adult was withheld. She also noted inconsistencies in how staff are implementing the mask requirement and the fact there is no WAC or RCW that addresses the wearing of masks.

Kimberly Smiskin, mother of the middle school student referenced by Emilee Combs, referred to an email she sent earlier in the day to board members about the in-school suspension and the fact that she was not informed of this disciplinary action. She shared her frustration that the administrator she spoke with would not share details of who was supervising her daughter during the in-school suspension. She referenced a past district issue involving a staff member who pled guilty to inappropriate behavior with a student and asserted her right to know who was in the room with her daughter. Her daughter was peacefully protesting. Her daughter reports she is bullied by other students because of her protest and mom contended this is not fair to her daughter and others who are protesting the mask mandate. It feels like a war/battle to her daughter.

Tanner Rowe contended there is no law voted on by legislators or the people requiring the wearing of masks or providing the school district with the authority to enforce this false mandate. He talked about the suspension of his ten-year old daughter for not wearing a mask, noting she was told that she broke the law. He referenced the oath board members and the superintendent took to uphold the constitution and state laws and that the situations he knows of at more than one district school are violations of these oaths. He demanded the segregation and isolation of students protesting the mask mandate cease immediately and stated the district must respect student rights. He wonders how not wearing a mask is disruptive noting that when he attended school in the Mead School District he did not wear a mask. He demanded students be allowed to exercise their constitutional rights and be in school.

Sydney Charlton, mom of a 5th grader, agreed with the comments shared by Mr. Rowe. Her son participated in a recent mask protest and she contended the way things were handled with him was despicable and makes her question his safety at school. There were inconsistencies in how each protestor was treated. She shared her son's teacher discriminates against him, treating him differently than other students. She also shared her son was almost left alone while protesting and that the school has no idea what they are doing. Parents will hold the school/district responsible for actions. When she asked for documents to support the mask mandate none could be provided and she was referred to Spokane Regional Health District. The threat of suspension for not wearing a mask, because her son just wants to breath, has resulted in him needing to see his counselor on a more frequent basis.

Shelly Weilands also concurred with the sentiments shared by Mr. Rowe. Regarding the mask protest at Mt. Spokane High School, she complimented the teachers who supported students in the process but was also critical of those who retaliated. It is important the board is aware of instances of teacher retaliation. She additionally talked about an unmasked middle school Valentine event that had no consequences and contrasted this to mask protests the next day where demonstrators were punished. She wonders when meetings will be once again held in person and congratulated the Kettle Falls School Board for their decision to defy the state's mask mandate.

Amy Hoelzel, mother of a Mead School District student who also peacefully demonstrated, shared her son is being discriminated against by a teacher because of his Native American heritage. In frustration, she implored the board to do their job. She referenced incidents of hitting and spitting and asked when the district will decide enough is enough. Being discriminated against because of your heritage is utterly disgusting.

The following board remarks took place following Superintendent Woodward's report:

Director Olson congratulated the Mead High School basketball team (girls) and Mt. Spokane basketball team (boys). Both enter playoffs on Tuesday, February 15th. Mead is the undefeated GSL Champion and has a very good chance to earn a state title.

Regarding wrestling, Doug Edmonson shared both high schools have done very well, qualifying several athletes for post season tournaments.

President Burchard referenced a recent full page Avista ad in the Journal of Business highlighting the leadership of the Mead School District in partnering with Avista to pilot energy conservation programs. Maintenance Director Travis Bown, the point person for the district in their work with Avista, is also featured in an Avista television ad that highlights energy conservation efforts.

Director Cannon congratulated the Mead High School Jazz Band on being one of two bands invited to perform at the upcoming Washington Music Educators Association meeting. He additionally noted the many Mead High School and Mt. Spokane High School musicians (band and orchestra) who were selected as members of All-State performing groups. It is nice to see the district well represented in both athletics and performing arts.

Director Gray summarized a conversation she had with Dr. Velazquez about the most recent quarantining requirements/guidelines. These guidelines are specific to Spokane and go above and beyond state requirements, which are already stricter than most states. She reminded these quarantine requirements are coming from Spokane Regional Health District not the school district.

Director Gray understands the current mask situation is frustrating, especially when you watch the Super Bowl and no one is wearing masks. She hopes the district will soon be able to move away from virtual only board meetings, thereby allowing community members to attend and comment in person. Regarding the recent student mask protests, Director Gray is glad students had the opportunity to peacefully protest. Referencing the incidents of inappropriate behavior shared by parents earlier in the meeting, she assured they will be looked into and individuals will be held accountable where appropriate.

Addressing the reported inappropriate behavior, Superintendent Woodward stated he is unaware of any such incidents. He asked that incidents such as those described be immediately reported to building administration. He asked that parents not wait to share concerns like these at a board meeting. District/building administrators have always taken, and will continue to take, all reported incidents of bullying/inappropriate behavior seriously.

Superintendent Woodward shared five classrooms were impacted by the most recent Spokane Regional Health District quarantine requirements. Case counts have decreased and it is anticipated the need to quarantine will happen much less frequently.

Director Denholm looks forward to hearing from Governor Inslee on when changes to mask requirements can be expected.

IV. Continuing Business - none

V. New Business

A. Consent Agenda

Responding to a question from Director Cannon, Chief Financial Officer Heather Ellingson shared the \$195,000 payment to Spokane Public Schools covered the first semester cost for Mead students to access Spokane's virtual program curriculum.

Director Cannon made a motion to approve the Consent Agenda, as presented. Director Olson seconded the motion. The motion carried unanimously.

Consent Agenda

1. Hired Certificated Personnel:

Candace Tulberg	Special Services	Cert	1.0 FTE Continuing School Psychologist effective 2/7/22
Andrew Sauve	Mountainside	Cert	.4 FTE Leave Replacement Orchestra Teacher 2 nd semester 21/22 school year (effective 1/31/22)
Angie Morris	Mountainside	Cert	1.0 FTE Leave Replacement PE teacher 2 nd semester 21/22 school year (effective 1/31/22)

2. Hired Classified Personnel:

Maddison Merrill	Prairie View	Class	6 hrs/day Para Ed effective 1/19/22
Christopher Cole	Transportation	Class	8 hrs/day Student Safety/Behavior Specialist effective 2/1/22
Laura Williams	Evergreen	Class	6.25 hrs/day Para Ed effective 2/14/22
Kacey Waddell	Transportation	Class	4.5 hrs/day Bus Driver effective 2/1/22
Sierra Hoseid	Midway	Class	4 hrs/day Para Ed effective 2/28/22
Leora Gendreau	Five Mile Prairie	Class	2.5 hrs/day Para Ed effective 1/14/22
Melissa Hoang	Evergreen	Class	6.25 hrs/day Para Ed effective 1/19/22
Jewel Mann	Transportation	Class	8 hrs/day Dispatcher effective 1/20/22
Mikal Reinoehl	Warehouse	Class	8 hrs/day Custodian II effective 1/21/22
Fatima Zukic	Shiloh Hills	Class	5.5 hrs/day Para Ed effective 1/21/22
Theresa Chapman	Shiloh Hills	Class	6 hrs/day Para Ed effective 1/24/22

3. Hired Certificated Substitutes:

Emily Brown	Kevin Pittsley	Nicole Gutierrez	Emily Hanson
Karen Quinn	Emily Jolley	Stacey Tullis	Kelly Anderson-Sudac
Stacey Shaeffer	Kathleen Logue	Jingle Gorton	

4. Hired Classified Substitutes:

Marcus Peschel	Todd Mason	Deborah Fletcher	Megan Smith
Robert Washburn	Yolanda Valenzuela	Timothy Ehli	

5. Approved AP Vouchers for General Fund, Capitol Projects, Private Purpose Trust & ASB.

Vouchers audited and certified by auditing officers as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Board. As of this day, **February 14, 2022**, the Board, by a unanimous vote does approve for payment the vouchers included in the above referenced list and further described as **Warrant Numbers 104200 to 104206 and 104385 to 104743** in the following amounts:

<u>Fund</u>	<u>Amount</u>
General Fund - AP	\$ 944,572.87
General Fund - PR	10,483,841.01
ASB Fund	76,044.88
Capital Projects Fund	119,725.87

6. Approved Requests for Unpaid Leave (i.e., parenting, medical Good of the District, etc.):

Susan Madel	Midway	Class	3 days (May 18-20, 2022)
Andrea Anderson	Mountainside	Cert	2 nd Semester 21/22
Gabriel Martin	Mountainside	Class	3/28/22 - 6/3/22
Angela Puri	Mountainside	Class	2/14/22 - 4/29/22
Melissa McVay	Creekside	Class	1/31/22 - 6/30/22
Angeliese Prettyman	Colbert	Class	5/1/22 - 6/17/22

7. **Approved Request to Release from Employment during Probationary Period:**

Timothy Werley	Nutrition Services	Class	Cook III @ Mountainside
----------------	--------------------	-------	-------------------------

8. **Approved Requests for Retirement/Resignation:**

Jaclyn Jordan	Mead High/Highland	Cert	Declined .4 FTE Leave Replacement & .4 FTE Continuing contracts (board approved on 1/10/22) - will continue as a substitute
Bri Skilles	Mt. Spokane	Class	Resignation effective 2/18/22 (Para Ed)
Ty Thompson	Maintenance	Class	Retirement effective 1/31/22 (General Maintenance)
Jennifer Edstrom	Northwood	Class	Resignation effective 2/28/22 (Classified Nurse)
Roger Widmer	Highland	Cert	Retirement effective 8/31/22 (teacher)
Donn Nelson	Special Services	Cert	Retirement effective 8/31/22 (teacher)
Lindy Terry	Special Services	Cert	Non-Renewal effective 6/17/22 (School Psych)

**B. 1st Reading Policy 6220 Revision & Procedure 6220 Adoption
Bid or Request For Proposal Requirements**

Lead Accountant Dylan Hance presented a revision to Policy 6220, and the adoption of Procedure 6220, Bid or Request for Proposal Requirements, for board consideration. The policy was adopted on August 16, 1978, and amended/revised as follows: 5/28/80, 9/11/85, 2/14/95, 11/14/95 & 8/19/13. The district does not currently have a procedure to accompany Policy 6220 and, therefore, the presented draft procedure would be new for the district.

WSSDA Sample Policy 6220 is the template for the presented revision to Policy 6220. Due to the extensive nature of the revisions, they were presented as a standalone document with current Policy 6220 provided for reference. WSSDA Sample Procedure 6220 is the template for the presented procedure adoption.

The presented policy revision aligns the policy to current state/federal laws and current district practices. The policy revision divides procurement into two major categories: (1) Procurement and Public Works Using Non-Federal Funds and (2) Procurement Using Federal Funds. In both categories purchase threshold amounts requiring bids/quotes have been adjusted to reflect current state and/or federal law.

As required in the policy, the presented procedure establishes bidding and contract awarding procedures consistent with state and federal law. The presented procedure aligns with current district practices.

Director Gray inquired about the necessity of including in the policy item #3 (page 1). This bullet states, for non-federal funds, when the estimated cost of furniture, supplies or equipment (except books) will cost over \$75,000 the board will follow the formal competitive bidding process by: . . . (3) *ensuring the district takes steps to assure that, when possible, the district will use small and minority businesses, women's business enterprises and labor surplus firms.* She wondered why the district would not simply go with the lowest bidder who best meets its needs.

Mr. Hance explained if two bids are in all aspects the same the policy, as presented, would require the district take steps to assure the use of small and minority businesses, women's business enterprises or labor surplus firms. He will check to make sure this is a legal bidding requirement and share this information with the board at the upcoming second reading of this policy revision.

Director Cannon asked if the bidding thresholds set forth in the policy and procedure are arbitrary or legally established. Mr. Hance will also check on this and report at the upcoming second reading. He did share that these are the thresholds used by school districts throughout the state.

President Burchard, noting the board's obligation to be prudent with taxpayer money, thanked Mr. Hance for checking into the two legal questions set forth above. During his tenure on the school board he noted bids have traditionally been awarded to the lowest bidder unless there

was a compelling reason to do otherwise. He does not recall consideration for minority or women's business enterprises ever coming into play. He asked that the policy revision and procedure adoption be brought back for second reading at the next board meeting as a non-action item.

C. Student Travel Proposal Mead High School Yearbook

Darren Nelson, Director of Secondary Education, presented a request for a minimum of four and a maximum of eight members of the Mead High School Yearbook staff and advisor Makena Busch, plus potentially one additional chaperone, to travel to Los Angeles, California, April 7-9, 2022, to attend the JEA/NSPA Spring National High School Journalism Convention. This is a conference the yearbook staff has attended in the past. Students will not miss any school as the trip takes place during Spring Break.

The estimated per student cost is \$575 plus money for meals and activities. The remaining costs associated with the trip will be covered by the Mead High School Yearbook ASB budget. Fundraising opportunities are available.

Prior to asking for a motion on the travel request, President Burchard congratulated the Mead High School Yearbook staff on consistently creating an award-winning yearbook.

Director Olson made a motion to approve the presented trip from Mead High School Yearbook to travel to Los Angeles, California, April 7-9, 2022, to attend the JEA/NSPA Spring National High School Journalism Convention. Director-Cannon seconded the motion. The motion carried unanimously.

VI. Reports

A. Historical Fund Balance Report

Chief Financial Officer Heather Ellingson presented a Historical Fund Balance Report. This report covered the Mead School District's use of ESSER funds, the district's fund balance and revenues/expenditures over the last five years, and near-term actions for fiscal responsibility.

- ESSER Funds - The district is eligible for \$13,051,556 in ESSER funds and, to date, has claimed \$11,563,785. The ESSER funding allocation is determined using district Title I data. These funds have been used to cover a variety of items associated with providing instruction during the pandemic including PPE, technology, salaries to support social distancing, salaries to support virtual instruction, summer programs, and programs/staffing to identify and assess learning recovery needs. If these funds were not available the district would still have had to cover the costs associated with making learning possible during the pandemic, which would have had a substantial negative impact on the district's fund balance.
- Ending Fund Balance Comparison - In the 2018/19 school year (pre-pandemic), with an enrollment just over 10,500, the district's ending fund balance was \$7.6 million. The projected ending fund balance in 2021/22 (enrollment 10,084) is \$7.8 million even with the need to access more than \$7 million from the fund balance to balance the budget. This is essentially the same as the pre-pandemic fund balance percentage.

A copy of the PowerPoint shared during this report is attached. In addition to providing a fund balance comparison from 2016/17 through 2021/22, it includes information on what the impact to the fund balance would have been without ESSER funds, revenue/expenditure trends, fund balance trends and next steps the district will undertake as it prepares the 2022/23 budget.

In response to a question from Director Gray, Ms. Ellingson shared that while there is a list of categories where ESSER monies can be spent, receiving these federal funds was not in any way dependent on following mandates (mask or vaccine).

Director Olson thanked Ms. Ellingson for this excellent report. Director Cannon was also complementary about the information provided noting, in particular, the data showing that the projected ending fund balance for 21/22 is just slightly better than four years ago, and how the higher amounts in 2019/20 and 2020/21 were attributable to cash flow associated with the timing of the receipt of ESSER funds.

Moving forward Ms. Ellingson confirmed the district will be cautious from a budgeting standpoint as schools move back into a more normal environment. For her, it was a good exercise to see that the projected ending fund balance for 2021/22 is very similar to where the district was in 2018/19 (pre-pandemic). She noted it will take time to increase the fund balance to the percentage goal set forth in the district's fund balance policy.

Superintendent Woodward added that taking a close look at the budget will be a yearly process involving making adjustments as needed, especially if, based on strategic priorities, spending needs to be reallocated from one area to another.

Responding to a question from Director Olson regarding regionalization funds, Ms. Ellingson shared the current percentage is 4% and that this percentage will decrease by 1% annually over the next three years. The district will receive state LEA funding as long as voters continue to approve a local levy rate of at least \$1.50.

President Burchard reminded the rationale behind the fund balance policy goal is for the district to have on hand enough money to cover one month of expenses.

B. Superintendent's Report and Discussion Items

Superintendent Woodward shared the good news that after considering proposals from Skyhawks, SYSA and the YMCA, the district will be partnering with SYSA to provide an after school sports program for elementary students. Program highlights include:

- Seven different sports programs will be rotated throughout the year providing training and athletic experiences for K-5 students. In the past Mead has only offered sports for grades 4-6 and 4th grade had only one sport.
- There will be six 4-week sessions annually, plus one 2-week Speed & Agility session. Sessions will run 3:30-5 pm and include Basketball, Flag Football, Indoor Soccer, Volleyball, Outdoor Soccer and Track & Field.
- Initially elementary schools will be paired together based on location. Within paired schools, activities will take place at the school site that enrolls the most students in the program. The district will transport students to the school where the program is being offered. In the future the district hopes enrollment will warrant offering the program at all locations.
- K-1st grade programs will be offered one day per week, 2nd-3rd grade one day per week and grades 4-5 two days per week.
- The district will cover transportation costs. The cost to families will be \$10 per session. SYSA will provide financial support to families in need. The district will additionally work with PTOs to look for ways to provide additional financial support.
- The first session will begin on April 10th . . . right after Spring Break.

Superintendent Woodward thanked Jared Hoadley and Doug Edmonson for their work on getting this program started.

Director Gray expressed her pleasure that students will have this opportunity, noting it will be good for students to be involved in these types of after school activities. She also referenced the positive impact it will have on the mental health of students.

Director Cannon also offered his thanks that the district is able to provide this opportunity for students. Parents have been reaching out to him on a consistent basis about providing an afterschool athletic program for elementary students.

Director Denholm is excited about the partnership with SYSA to provide sports for elementary students and the positive impact this will have on developing the whole child.

VII. Adjourn

The meeting was adjourned at 7:30 pm.

President

Secretary

Financial Report

February 14, 2022

Summary of ESSER Funding/Uses	Amount	Amount Claimed through January 2022	Year Claimed	Uses
Round 1	\$963,669	\$963,669	2019-20	<ul style="list-style-type: none"> • PPE • Technology • Costs associated with resuming in person instruction for 20-21
Round 2	\$3,725,012	\$3,725,012	2020-21	<ul style="list-style-type: none"> • PPE • Technology • Salaries to support social distancing • Salaries to support virtual instruction
Round 3	80% \$6,698,300	\$6,182,754	2020-21 2021-22	<ul style="list-style-type: none"> • PPE • Technology • Supplies to support remote & hybrid instruction • Salaries to support social distancing • Salaries to support virtual instruction
20% (learning recovery)	\$1,674,575	\$692,350	2020-21 2021-22	<ul style="list-style-type: none"> • Summer programs • Programs to identify and assess learning recovery needs • Staffing to identify and assess learning recovery needs
Total Funding	\$13,061,556	\$11,563,785		

Summary of ESSER Funding/Uses	Amount	Amount Claimed through January 2022	Year Claimed	Uses
Round 1	\$963,669	\$963,669	2019-20	<ul style="list-style-type: none"> • PPE • Technology • Costs associated with resuming in person instruction for 20-21
Round 2	\$3,725,012	\$3,725,012	2020-21	<ul style="list-style-type: none"> • PPE • Technology • Salaries to support social distancing • Salaries to support virtual instruction
Round 3	\$6,698,300	\$6,182,754	2020-21 2021-22	<ul style="list-style-type: none"> • PPE • Technology • Supplies to support remote & hybrid instruction • Salaries to support social distancing • Salaries to support virtual instruction
20% (learning recovery)	\$1,674,575	\$692,350	2020-21 2021-22	<ul style="list-style-type: none"> • Summer programs • Programs to identify and assess learning recovery needs • Staffing to identify and assess learning recovery needs
Total Funding	\$13,061,556	\$11,563,785		

Fund balance history	Actual 2016-17 (in millions)	Actual 2017-18 (in millions)	Actual 2018-19 (in millions)	Actual 2019-20 (in millions)	Actual 2020-21 (in millions)	Budgeted 2021-22 (in millions)
Enrollment	9,745.64	10,224.89	10,499.85	10,516.36	10,128.21	10,084.00
Revenues	\$112.8	\$124.7	\$139.3	\$140.9	\$147.3	\$141.2
Expenditures	111.0	126.3	139.0	136.7	144.3	148.4
Other Financing Sources/Uses	(.4)	(.4)	(.2)	0	.1	0
Net Change in Fund Balance	1.4	(2.0)	.1	4.2	3.2	(7.2)
Beginning Fund Balance	8.1	9.5	7.5	7.6	11.8	15.0
Ending Fund Balance	\$9.5	\$7.5	\$7.6	\$11.8	\$15.0	\$7.8
Nonspendable	.1	.1	.7	.5	.6	.6
Restricted	.2	.6	1.3	.2	.6	.7
Committed	0	0	0	0	0	0
Assigned	2.5	2.7	2.8	3.0	3.2	3.3
Unassigned	6.7	4.1	2.8	8.1	10.6	3.2
Unassigned % (Policy is 8.33%/1 month)	6.0%	3.3%	2.0%	6.0%	7.4%	2.1%
CAU % (Policy is 10-15%)	8.8%	6.2%	4.4%	8.1%	10.1%	4.8%

Fund balance history	Actual 2016-17 (in millions)	Actual 2017-18 (in millions)	Actual 2018-19 (in millions)	Actual 2019-20 (in millions)	Actual 2020-21 (in millions)	Budgeted 2021-22 (in millions)
Enrollment	9,745.64	10,224.89	10,499.85	10,516.36	10,128.21	10,084.00
Revenues						
	\$112.8	\$124.7	\$139.3	\$140.9	\$147.3	\$141.2
Expenditures						
	111.0	126.3	139.0	136.7	144.3	148.4
Other Financing Sources/Uses						
	(.4)	(.4)	(.2)	0	.1	0
Net Change in Fund Balance	1.4	(2.0)	.1	4.2	3.2	(7.2)
Beginning Fund Balance	8.1	9.5	7.5	7.6	11.8	15.0
Ending Fund Balance	\$9.5	\$7.5	\$7.6	\$11.8	\$15.0	\$7.8
Nonspendable	.1	.1	.7	.5	.6	.6
Restricted	.2	.6	1.3	.2	.6	.7
Committed	0	0	0	0	0	0
Assigned	2.5	2.7	2.8	3.0	3.2	3.3
Unassigned	6.7	4.1	2.8	8.1	10.6	3.2
Unassigned % (Policy is 8.33%/1 month)	6.0%	3.3%	2.0%	6.0%	7.4%	2.1%
CAU % (Policy is 10-15%)	8.8%	6.2%	4.4%	8.1%	10.1%	4.8%

Fund balance history	Actual 2016-17 (in millions)	Actual 2017-18 (in millions)	Actual 2018-19 (in millions)	Actual 2019-20 (in millions)	Actual 2020-21 (in millions)	Budgeted 2021-22 (in millions)
Enrollment	9,745.64	10,224.89	10,499.85	10,516.36	10,128.21	10,084.00
Revenues	\$112.8	\$124.7	\$139.3	\$140.9	\$147.3	\$141.2
Expenditures	111.0	126.3	139.0	136.7	144.3	148.4
Other Financing Sources/Uses	(.4)	(.4)	(.2)	0	.1	0
Net Change in Fund Balance	1.4	(2.0)	.1	4.2	3.2	(7.2)
Beginning Fund Balance	8.1	9.5	7.5	7.6	11.8	15.0
Ending Fund Balance	\$9.5	\$7.5	\$7.6	\$11.8	\$15.0	\$7.8
Nonspendable	.1	.1	.7	.5	.6	.6
Restricted	.2	.6	1.3	.2	.6	.7
Committed	0	0	0	0	0	0
Assigned	2.5	2.7	2.8	3.0	3.2	3.3
Unassigned	6.7	4.1	2.8	8.1	10.6	3.2
Unassigned % (Policy is 8.33%/1 month)	6.0%	3.3%	2.0%	6.0%	7.4%	2.1%
CAU % (Policy is 10-15%)	8.8%	6.2%	4.4%	8.1%	10.1%	4.8%

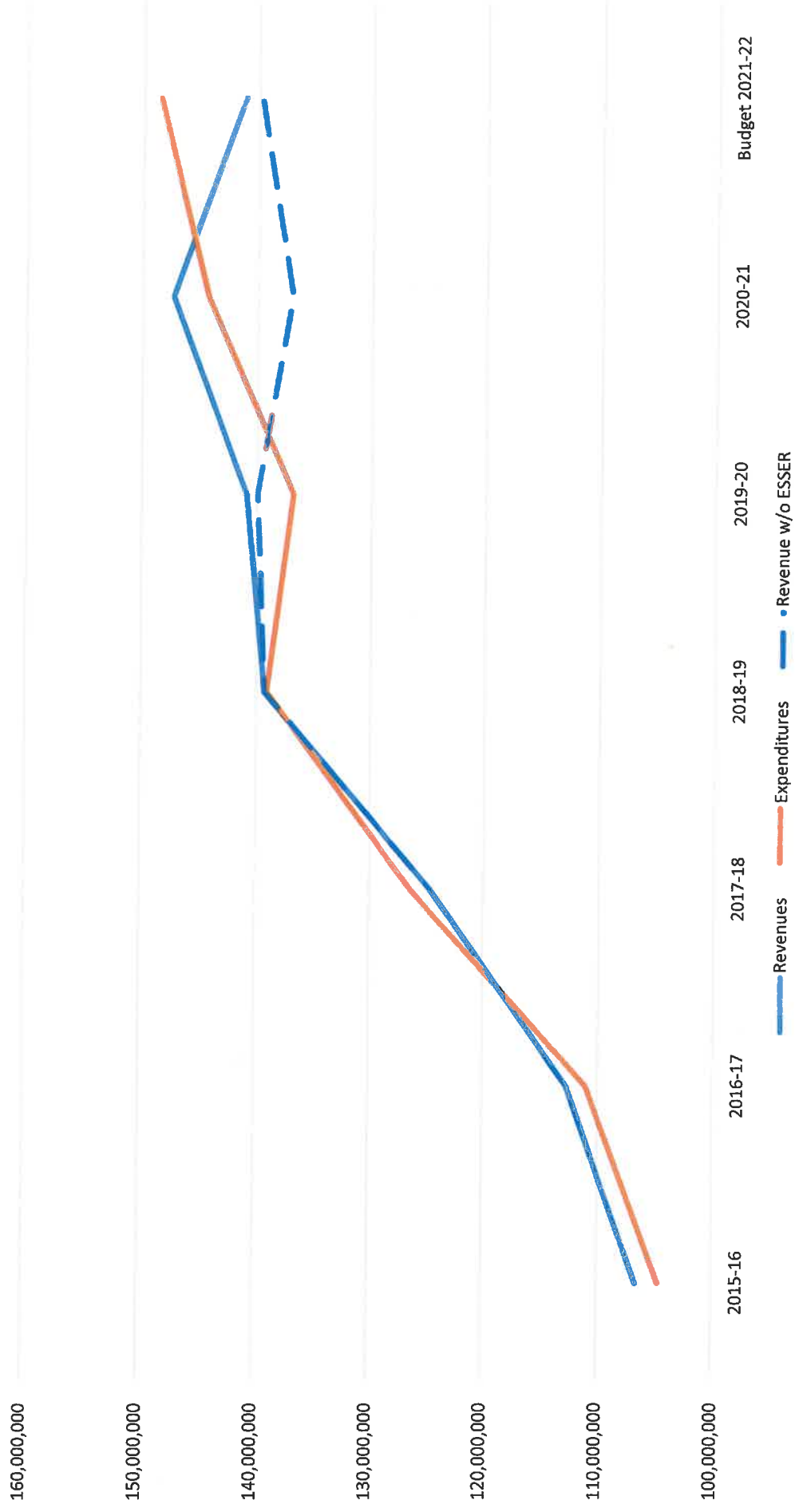
Fund balance history	Actual 2016-17 (in millions)	Actual 2017-18 (in millions)	Actual 2018-19 (in millions)	Actual 2019-20 (in millions)	Actual 2020-21 (in millions)	Budgeted 2021-22 (in millions)
Enrollment	9,745.64	10,224.89	10,499.85	10,516.36	10,128.21	10,084.00
Revenues	\$112.8	\$124.7	\$139.3	\$140.9	\$147.3	\$141.2
Expenditures	111.0	126.3	139.0	136.7	144.3	148.4
Other Financing Sources/Uses	(.4)	(.4)	(.2)	0	.1	0
Net Change in Fund Balance	1.4	(2.0)	.1	4.2	3.2	(7.2)
Beginning Fund Balance	8.1	9.5	7.5	7.6	11.8	15.0
Ending Fund Balance	\$9.5	\$7.5	\$7.6	\$11.8	\$15.0	\$7.8
Nonspendable	.1	.1	.7	.5	.6	.6
Restricted	.2	.6	1.3	.2	.6	.7
Committed	0	0	0	0	0	0
Assigned	2.5	2.7	2.8	3.0	3.2	3.3
Unassigned	6.7	4.1	2.8	8.1	10.6	3.2
Unassigned % (Policy is 8.33%/1 month)	6.0%	3.3%	2.0%	6.0%	7.4%	2.1%
CAU % (Policy is 10-15%)	8.8%	6.2%	4.4%	8.1%	10.1%	4.8%

Fund balance history	Actual 2016-17 (in millions)	Actual 2017-18 (in millions)	Actual 2018-19 (in millions)	Actual 2019-20 (in millions)	Actual 2020-21 (in millions)	Budgeted 2021-22 (in millions)
Enrollment	9,745.64	10,224.89	10,499.85	10,516.36	10,128.21	10,084.00
Revenues	\$112.8	\$124.7	\$139.3	\$140.9	\$147.3	\$141.2
Expenditures	111.0	126.3	139.0	136.7	144.3	148.4
Other Financing Sources/Uses	(.4)	(.4)	(.2)	0	.1	0
Net Change in Fund Balance	1.4	(2.0)	.1	4.2	3.2	(7.2)
Beginning Fund Balance	8.1	9.5	7.5	7.6	11.8	15.0
Ending Fund Balance	\$9.5	\$7.5	\$7.6	\$11.8	\$15.0	\$7.8
Nonspendable	.1	.1	.7	.5	.6	.6
Restricted	.2	.6	1.3	.2	.6	.7
Committed	0	0	0	0	0	0
Assigned	2.5	2.7	2.8	3.0	3.2	3.3
Unassigned	6.7	4.1	2.8	8.1	10.6	3.2
Unassigned % (Policy is 8.33%/1 month)	6.0%	3.3%	2.0%	6.0%	7.4%	2.1%
CAU % (Policy is 10-15%)	8.8%	6.2%	4.4%	8.1%	10.1%	4.8%

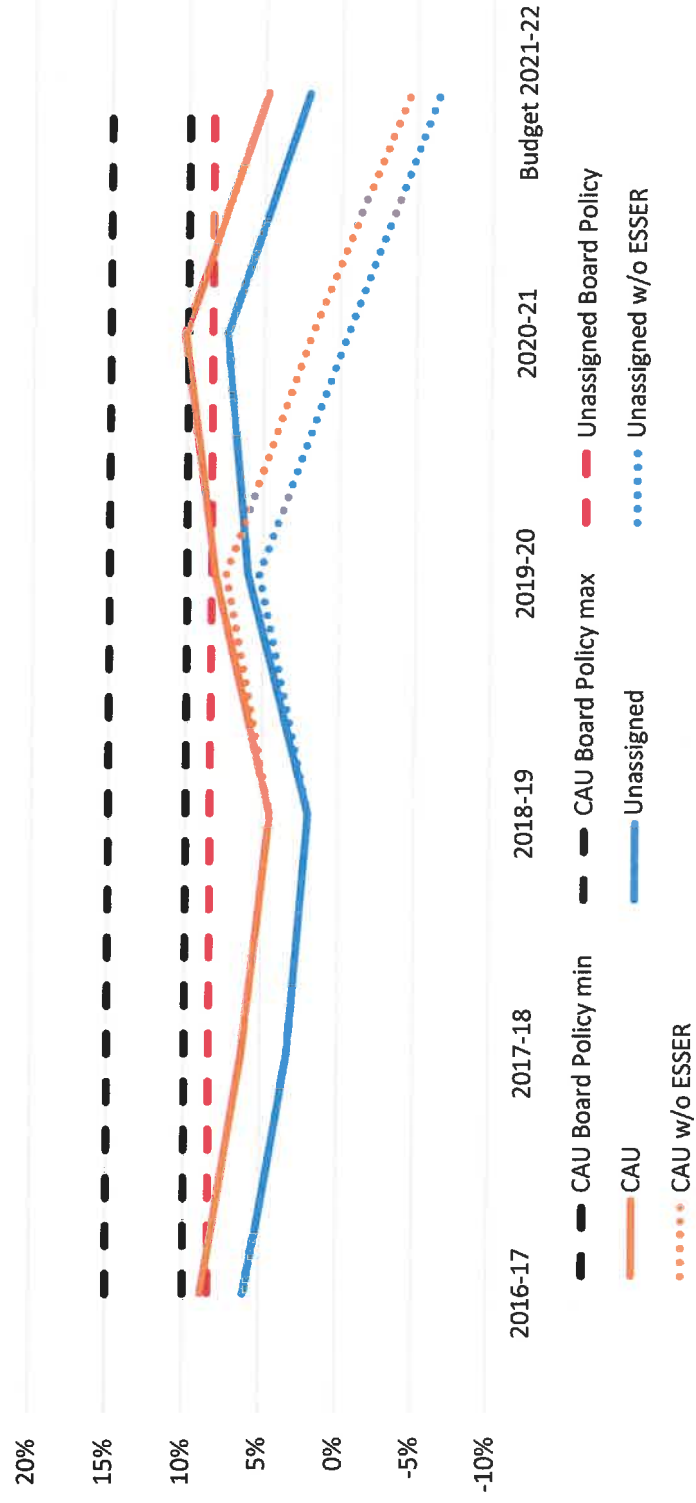
Fund balance history	Actual 2016-17 (in millions)	Actual 2017-18 (in millions)	Actual 2018-19 (in millions)	Actual 2019-20 (in millions)	Actual 2020-21 (in millions)	Budgeted 2021-22 (in millions)
Enrollment	9,745.64	10,224.89	10,499.85	10,516.36	10,128.21	10,084.00
Revenues	\$112.8	\$124.7	\$139.3	\$140.9	\$147.3	\$141.2
Expenditures	111.0	126.3	139.0	136.7	144.3	148.4
Other Financing Sources/Uses	(.4)	(.4)	(.2)	0	.1	0
Net Change in Fund Balance	1.4	(2.0)	.1	4.2	3.2	(7.2)
Beginning Fund Balance	8.1	9.5	7.5	7.6	11.8	15.0
Ending Fund Balance	\$9.5	\$7.5	\$7.6	\$11.8	\$15.0	\$7.8
Nonspendable	.1	.1	.7	.5	.6	.6
Restricted	.2	.6	1.3	.2	.6	.7
Committed	0	0	0	0	0	0
Assigned	2.5	2.7	2.8	3.0	3.2	3.3
Unassigned	6.7	4.1	2.8	8.1	10.6	3.2
Unassigned % (Policy is 8.33%/1 month)	6.0%	3.3%	2.0%	6.0%	7.4%	2.1%
CAU % (Policy is 10-15%)	8.8%	6.2%	4.4%	8.1%	10.1%	4.8%

Fund balance history (excluding ESSER funds)	Actual 2016-17 (in millions)	Actual 2017-18 (in millions)	Actual 2018-19 (in millions)	Actual 2019-20 (in millions)	Actual 2020-21 (in millions)	Budgeted 2021-22 (in millions)
Enrollment	9,745.64	10,224.89	10,499.85	10,516.36	10,128.21	10,084.00
Revenues	\$112.8	\$124.7	\$139.3	\$140.0	\$137.0	\$139.8
Expenditures	111.0	126.3	139.0	136.7	144.3	148.4
Other Financing Sources/Uses	(.4)	(.4)	(.2)	0	.1	0
Net Change in Fund Balance	1.4	(2.0)	.1	3.3	(7.2)	(8.7)
Beginning Fund Balance	8.1	9.5	7.5	7.6	10.9	3.7
Ending Fund Balance	\$9.5	\$7.5	\$7.6	\$10.9	\$3.7	\$(5.0)
Nonspendable	.1	.1	.7	.5	.6	.6
Restricted	.2	.6	1.3	.2	.6	.7
Committed	0	0	0	0	0	0
Assigned	2.5	2.7	2.8	3.0	3.2	3.3
Unassigned	6.7	4.1	2.8	7.3	(.7)	(9.6)
Unassigned % (Policy is 8.33%/1 month)	6.0%	3.3%	2.0%	5.3%	(0.5%)	(6.5%)
CAU % (Policy is 10-15%)	8.8%	6.2%	4.4%	7.4%	1.8%	(4.6%)

Revenues/Expenditures trend



Fund Balance Trend



Next Steps

February/March

- Determine targeted ending fund balance for FY23
- Monitor legislative actions and calculate the impact
- Initial enrollment projections

March/April

- Balance staffing to enrollment
- Evaluate program costs to determine additional non-staff reductions
- Evaluate the need for staff reductions

MEAD SCHOOL DISTRICT

Board Meeting of February 28, 2022
Continuing Business

IV.A.

Agenda Item: 2nd Reading Policy 6220 Revision & Procedure 6220 Adoption
Bid or Request For Proposal Requirements

Background: The presented draft policy is a revision to Policy 6220, Bid or Request For Proposal Requirements, which was adopted on August 16, 1978, and amended/revised as follows: 5/28/80, 9/11/85, 2/14/95, 11/14/05 & 8/19/13. The district does not currently have a procedure to accompany Policy 6220. Therefore, the presented draft Procedure 6220 would be new for the district.

WSSDA Sample Policy 6220 is the template for the presented revision to Policy 6220. Due to the extensive nature of the revisions, they are being presented as a standalone document with current Policy 6220 attached for reference. WSSDA Sample Procedure 6220 is the template for the presented procedure adoption.

Summary: The presented policy revisions align the policy to current state/federal laws and current district practices. The policy revision divides procurement into the following two major categories:

- Procurement and Public Works Using Non-Federal Funds
- Procurement Using Federal Funds

In both categories purchase amounts requiring bids/quotes have been adjusted to reflect current state and/or federal law.

As required in the policy, the presented procedure establishes bidding and contract awarding procedures consistent with state and federal law. The presented procedure aligns with current district practices.

At the first reading (February 14, 2022), Director Gray inquired about the necessity of including in the policy item #3 (page 1). This bullet states, for non-federal funds, when the estimated cost of furniture, supplies or equipment (except books) will cost over \$75,000 the board will follow the formal competitive bidding process by: . . . (3) *ensuring the district takes steps to assure that, when possible, the district will use small and minority businesses, women's business enterprises and labor surplus firms.* She wondered why the district would not simply go with the lowest bidder who best meets its needs.

Lead Accountant Dylan Hance, after explaining if two bids were in all aspects the same the policy, as presented, would require the district take steps to assure the use of small and minority

businesses, women's business enterprises or labor surplus firms, stated he would check to make sure this is a legal bidding requirement. A copy of RCW 39.19.010 (Intent) and RCW 39.19.060 (Compliance with public works and procurement goals--Plan to maximize opportunity for minority and women-owned businesses) are attached.

Also at the February 14th first reading, Director Cannon asked if the bidding thresholds set forth in the policy and procedure are arbitrary or legally established. A copy of RCW 28A.335.190 (Advertising for bids—Competitive bid procedures—Purchases from inmate work programs—Telephone or written quotation solicitation, limitations—Emergencies) is attached with bidding thresholds highlighted.

President Burchard asked that this policy revision and procedure adoption be brought for second reading as a non-action item.

Staffing Implication: None

Other Considerations: None

Recommendation: No action is requested.

Attachments:

- Draft Policy/Procedure 6220
- Current Policy 6220
- RCW 39.19.010
- RCW 39.19.060
- RCW 28A.335.190

BID OR REQUEST FOR PROPOSAL REQUIREMENTS

The board of directors recognizes the importance of:

- maximizing the use of district resources;
- the need for sound business practices in spending public money;
- the requirement of complying with state and federal laws governing purchasing and public works;
- the importance of standardized purchasing regulations; and
- the need for clear documentation.

I. Procurement and Public Works Using Non-Federal Funds

A. Furniture, Supplies or Equipment

Whenever the estimated cost of furniture, supplies, or equipment (except books) will cost:

- Less than \$40,000, no competitive bidding process is required to make the purchase.
- Between \$40,000 and \$75,000, the board will follow the informal competitive bidding process by requiring quotes from at least three different sources to be obtained in writing or by telephone and recorded for the public to review.
- Over \$75,000, the board will follow the formal competitive bidding process by:
 - 1) preparing clear and definite plans and specifications for such work or purchase;
 - 2) providing notice of the call for formal bids by publication in at least one newspaper or general circulation in the district at least once each week for two consecutive weeks;
 - 3) ensuring that the district takes steps to assure that, when possible, the district will use small and minority businesses, women's business enterprises and labor surplus firms;
 - 4) providing the clear and definite plans and specifications to those interested in submitting a bid;
 - 5) require that bids be in writing;
 - 6) opening and reading bids in public on the date and in the place named in the notice; and
 - 7) filing all bids for public inspection after opening.

B. Use of Non-Federal Funds for Improvement or Repairs

The board may make improvement or repairs to district property through a district department without following the competitive bidding process if the total cost of improvements or repairs does not exceed \$75,000. If the board estimates that the total cost of a building, improvement repair, or other public works project is \$100,000 or more, the board will follow the formal competitive bidding process outlined above unless

the contract is let using the small works roster process authorized by RCW 39.04.155, or under any other procedure authorized for school districts. There are no statutory bidding requirements for public works projects involving improvements or repairs that are within the \$75,000 to \$100,000 range. For projects in this range the district may consider: using its small works roster process under RCW 39.04.155; using an inter-local agreement or contract with a vendor of the district's choice, without any competitive process, under RCW 28A.335.190; or choosing to require quotes for the work to make the process more competitive.

C. Exemptions

The board may waive bid requirements for purchases:

- clearly and legitimately limited to a single source of supply;
- involving special facilities or market conditions;
- in the event of an emergency;
- of insurance or bonds; and
- involving public works in the event of an emergency.

“Emergency” means unforeseen circumstances beyond the district's control that present a real, immediate threat to the proper performance of essential functions or will likely result in material loss or damage to property, bodily injury, or loss of life if immediate action is not taken.

Whenever the board waives bid requirement, the board will issue a document explaining the factual basis for the exception and record the contract for open public inspection.

D. Rejection of Bids

The board may by resolution reject any and all bids and make further calls for bids in the same manner as the original call.

E. Interlocal Cooperation Act

The board reserves the right to enter into inter-local cooperative agreements for purchases and public works with other governmental agencies pursuant to the Interlocal Cooperation Act, Chapter 39.34 RCW. The board will ensure that the other governmental entities have followed their own procedures for procurement prior to making any purchases under this section.

F. Crimes Against Children

The board will include in any contract for services with an entity or individual other than an employee of the district a provision requiring the contractor to prohibit any employee of the contractor from working at a public school who has contact with children at a public school during the course of his or her employment and who has pled guilty to, or been convicted of, any felony crime specified under RCW 28A.400.322. The contract will also contain a provision that any failure to comply with this section shall be grounds for the district immediately terminating the contract.

II. Procurement Using Federal Funds

A. Goods

When the district uses federal funds for procurement of textbooks, the allowable self-certification is \$50,000. When the district uses federal funds for procurement of **goods**, **including** furniture, supplies and equipment:

- Purchases of \$10,000 or less do not require quotes. However, the district must consider the price to be reasonable based on research, experience, purchase history and other information and must document this determination. In addition, to the extent practical, purchases must be distributed equitably among suppliers.
- Purchases between \$10,000 and \$75,000 must be procured using price or rate quotations from three or more qualified sources.
- Purchases of \$75,000 or more must be publicly solicited using sealed bids or requests for proposals.

Self-Certification

If during a given fiscal year, the district qualifies as a low-risk auditee in accordance with criteria in 2 C.F.R. § 200.520, as determined by the auditor, or has documentation it received a low risk assessment after an annual internal institutional risk assessment to identify, mitigate and manage financial risks, then the district may use the following Self-Certification thresholds instead of the ones described above:

- Purchases of \$40,000 or less do not require quotes. However, the district must consider the price to be reasonable based on research, experience, purchase history or other information and must document this determination. In addition, to the extent practical, purchases must be distributed equitably among suppliers.
- Purchases between \$40,000 and \$75,000 must be procured using price or rate quotations from three, or more, qualified sources.
- Purchases of \$75,000 or more must be publicly solicited using sealed bids or requests for proposals.

If the district uses Self-Certification, the Superintendent or designee will develop Self-Certification procedures to accompany this policy. Additionally, if the district qualifies for Self-Certification and wants to go above the \$40,000 Self-Certification limits, the district reserves the right to seek approval for higher limits from OSPI.

B. Services

When the district uses federal funds for procurement of **services**:

- Purchases of \$10,000 or less do not require quotes. However, the district must consider price to be reasonable based on research, experience, purchase history or other information and must document this determination. In addition, to the extent practical, purchases must be distributed equitably among suppliers.
- Purchases between \$50,000 and \$250,000 must be procured using price or rate quotations from a reasonable number of qualified sources.
- Purchases of \$250,000 or more must be publicly solicited using sealed bids or requests for proposals.

Self-Certification

If during a given fiscal year, the district qualifies as a low-risk auditee in accordance with criteria in 2 C.F.R. § 200.520, as determined by the auditor, or has documentation it received a low risk assessment after an annual internal institutional risk assessment to identify, mitigate and manage financial risks, then the district may use the following Self-Certification thresholds instead of the ones described above:

- Purchases of \$50,000 or less do not require quotes. However, the district must consider the price to be reasonable based on research, experience, purchase history or other information and must document this determination. In addition, to the extent practical, purchases must be distributed equitably among suppliers.
- Purchases between \$50,000 and \$250,000 must be procured using price or rate quotations from a reasonable number of qualified sources.
- Purchases of \$250,000 or more must be publicly solicited using sealed bids or requests for proposals.

If the district uses Self-Certification, the Superintendent or designee will develop Self-Certification procedures to accompany this policy. Additionally, if the district qualifies for Self-Certification and wants to go above the \$50,000 Self-Certification limits, the district reserves the right to seek approval for higher limited from OSPI.

C. Noncompetitive Procurement

Noncompetitive procurement may be used only when one of the following five circumstances applies:

- Acquiring property or services that do not exceed \$10,000 (or in the case of a school district who qualifies as a low-risk auditee in accordance with criteria in 2 C.F.R. § 200.520 or has documentation of an annual internal institutional risk assessment to identify, mitigate and manage financial risks, \$40,000);
- The item is only available from a single source;
- The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation;
- The awarding agency (e.g., OSPI) authorizes noncompetitive procurement in response to a written request from the district; or
- After solicitation of a number of sources, competition is determined inadequate.

The district must maintain documentation supporting the applicable circumstance for noncompetitive procurement.

D. Cost/Price Analysis

The district will perform a cost or price analysis in connection with every procurement action in excess of the state simplified acquisition threshold, currently set at \$75,000 or other limits identified in 48 CFC 2.101, including contract modifications. The method and degree of analysis is dependent on facts surrounding the procurement situation, but should include, as a starting point, independent estimates before receiving bids or proposals.

In cases where no price competition exists, and in all cases where the district performs the cost analysis, profit must be negotiated as a separate element in the process. To ensure profit is fair and reasonable, consideration must be given to the complexity of the work performed, the risk borne by the contractor, the contractor's investment, the amount of subcontracting, the quality of the contractor's past performances, and industry standard profit rates in the surrounding geographical area.

Costs or prices based on estimated costs for contracts are allowed only to the extent that the costs incurred or cost estimates would be allowable under 2 CFR 200.400 - .476.

E. Suspension and Debarment

Before entering into federally funded vendor contracts for good and services that equal or exceed \$25,000 and any subcontract award, the district will ensure the vendor is not suspended or debarred from participating in federal assistance programs.

F. Conflict of Interest

No employee, officer or agent may participate in the selection, award or administration of a contract supported by federal funds if he or she has a real or apparent conflict of interest. Such a conflict would arise when the employee, officer or agent, any member of his or her immediate family, his or her partner, or an organization that employs or is about to employ any of the parties indicated herein has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.

No employee, officer or agent of the district may solicit or accept gratuities, favors or anything of monetary value from contractors or parties to subcontracts except as allowed under RCW 42.52.150. Violation of these standards may result in disciplinary action including, but not limited to, suspension, dismissal or removal.

III. Procedures

The superintendent or designee will establish bidding and contract awarding procedures consistent with state and federal law.

Legal References:

RCW 28A.335.190	Advertising for bids – Competitive bid procedures – Purchases from inmate work programs – Telephone or written quotation solicitation, limitations – Emergencies
RCW 28A.400.330	Crimes against children – Contractor employees – Termination of contract
RCW 39.04.155	Small works roster contract procedures – Limited public works process Definition
RCW 39.04.280	Competitive bidding requirements – Exemptions
RCW 39.26.160	Bid Awards – Considerations – Requirements and criteria to be set forth – Negotiations – Use of enterprise vendor registrations and bid notification system
RCW 39.30.060	Bids on public works – Identification, substitution of contractors
Chapter 39.34 RCW	Interlocal Cooperation Act
2 CFR Part 200	Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards
2 CFR 200.67	Micro-purchase
2 CFR 200.88	Simplified Acquisition Threshold
2 CFR § 200.318	General Procurement Standards
2 CFR 200.320	Methods of Procurement to be Followed
2 CFR 3485	Nonprocurement Debarment and Suspension
2 CFR 200.520	Criteria for low-risk auditee
2 CFR 200.324	Contract Cost and Price

Adopted:	August 16, 1978
Amended:	May 28, 1980
Amended:	September 11, 1985
Amended:	February 14, 1995
Amended and Re-numbered:	November 14, 2005
Amended:	August 19, 2013
Amended:	

BID OR REQUEST FOR PROPOSAL REQUIREMENTS

The following procedures will be in effect for purchasing and public works through the bidding or request for proposal process:

1. The district will publicly open and read formal bids on the date, time and place named in the notice and then will file the bids for public inspection. Any interested member of the public may attend the bid opening. It will be the bidder's sole responsibility to see that the district receives his/her bid prior to the time set for opening of bids. The district will return any bid received after the time set for opening the bids to the bidder unopened and without consideration. The district will accept proposals in the place named and no later than the date and time named in the notice;
2. Formal bid or proposal tabulations may be presented at a meeting of the board for study purposes;
3. The board will award a formal contract on the basis of staff recommendations;
4. Specifications using brand names and manufacturers' catalog numbers are for identifying and establishing a quality standard. The board may consider bids or proposals on equal items providing the bidder or proposer specifies brand and model and furnishes descriptive literature. The board will condition its acceptance of alternative "equal" items upon its inspection and testing after receipt. If the board does not find the items to be equal, the board will return the items at the seller's expense and cancel the contract;
5. The district will reserve the right to reject any or all bids or proposals, waive any formalities, and/or irregularities, and cancel the solicitation, if a reason exists;
6. On construction projects, the bidder will include a notarized statement agreeing to comply with prevailing wage and affirmative action requirements. The bidder will also provide payment and performance bonds;
7. The superintendent or designee may solicit bids or proposals by telephone and/or written quotation for purchases of furniture, equipment and supplies that have an estimated cost in excess of \$40,000 up to \$75,000. At least three telephone or written quotations will be secured prior to the date established by the superintendent or designee. All telephone quotations must be confirmed promptly in writing to constitute a valid quotation; and
8. For public works projects estimated to cost \$350,000 or less, the superintendent or designee may solicit bids by telephone, electronic or written quotations from contractors on the appropriate small works roster. The district will not break a project into units or phases in order to come within the scope of the small works roster process or limited public works process. Each year, the district will publish a notice of opportunity

regarding the small works roster in at least one newspaper of general circulation in the district and then revise the small works roster accordingly. The district will also add responsible contractors to the small works roster any time a contractor submits a written request and necessary records. The application form shall be designed to collect such information as (1) name of contractor, (2) state of Washington contractor's license number, (3) bonding verification, (4) liability insurance coverage, (5) related contracts completed, and (6) references (bond and clients). Contractors desiring to be placed on or remain on the small works roster are required to keep current records of applicable licenses, certifications, registrations, bonding, insurance, or other appropriate matters on file with the district.

The district will employ the following steps to engage a contractor for a small works project:

1. Invitations for quotations shall include an estimate of the scope and nature of the work to be performed as well as materials and equipment to be furnished. Completion date, contractor's assurances (prevailing wages, fair employment, etc.), bid and payment and performance bond requirements, opportunity to visit the work site, closing date, and bid form may be provided; however, detailed plans and specifications need not be included in the invitation;
2. The district may invite quotations from all appropriate contractors on the appropriate small works roster. As an alternative, the district may invite quotations from at least five contractors on the appropriate small works roster who have indicated the capability of performing the kind of work being contracted, in a manner that will equitably distribute the opportunity among the contractors on the appropriate roster. However, if the estimated cost of the work is from \$250,000 to \$350,000 and the district chooses to solicit bids from less than all the appropriate contractors on the appropriate small works roster, the district will notify the remaining contractors on the appropriate small works roster that it is seeking quotations on the work. The district has the sole option of determining whether this notice to the remaining contractors is made by: (i) publishing notice in a legal newspaper in general circulation in the area where the work is to be done; (ii) mailing a notice to these contractors; or (iii) sending a notice to these contractors by facsimile or other electronic means;
3. Immediately after an award is made, the bid quotations obtained will be recorded, open to public inspection, and available by telephone or electronic request; and
4. The district will award the contract to the lowest responsible bidder as defined in RCW 39.04.010. The district will make available a list of the contracts awarded under that process at least once every year. The list shall contain the name of the contractor or vendor awarded the contract, the amount of the contract, a brief description of the type of work performed or items purchased under the contract, and the date of award. The list shall also state the location where the bid quotations for these contracts are available for public inspection.

The following will be in effect for purchasing and public works awards:

- A. The contract for the work or purchase shall be awarded to the lowest responsible bidder as described in RCW 39.26.160(2), but the board may by resolution reject any and all bids and make further calls for bids in the same manner as the original call. In determining whether the

bidder is a responsible bidder under RCW 39.26.160(2), the district must consider the following elements:

1. The ability, capacity and skill of the bidder to perform the contract or provide the service required;
2. The character, integrity, reputation, judgment, experience and efficiency of the bidder;
3. Whether the bidder can perform the contract within the time specified;
4. The quality of performance of previous contracts or services;
5. The previous and existing compliance by the bidder with laws relating to the contract or services;
6. Whether, within the three-year period immediately preceding the date of the bid solicitation, the bidder has been determined by a final binding citation and notice of assessment issued by the Department of Labor and Industries or through a civil judgment entered by a court of limited or general jurisdiction to have willfully violated any provision of chapter 49.46, 49.48 or 49.52 RCW, as defined in RCW 49.48.082. Before awarded a contract, a bidder shall submit to the district a signed statement in accordance with RCW 9A.72.085, verifying under penalty of perjury that the bidder is in compliance with the responsible bidder criteria requirement of this subsection of RCW; and
7. The district may secure such other information as may have bearing on the decision to award the contract.

B. Before award of a public works contract, a bidder must meet the following responsibility criteria to be a responsible bidder and qualified for award of a public works project. The bidder must:

1. At the time of bid submittal, have a certificate of registration in compliance with chapter 18.27 RCW;
2. Have a current state unified business identifier number;
3. If applicable, have industrial insurance coverage for the bidder's employees working in Washington as required in Title 51 RCW; an employment security department number, as required in Title 50 RCW; and a state excise tax registration number as required in Title 82 RCW;
4. Not be disqualified from bidding on any public works contract under RCW 39.06.010 or 39.12.065(3);
5. If bidding on a public works project subject to the apprenticeship utilization requirements in RCW 39.04.320, not have been found out of compliance by the Washington State Apprenticeship and Training Council for working apprentices out of ratio, without appropriate supervision, or outside of their approved work processes, as outlined in their standards of apprenticeship under chapter 49.04 RCW for the one-year period immediately preceding the date of the bid solicitation;
6. Until December 31, 2013, not have violated RCW 39.04.370 more than one time as determined by the Department of Labor and Industries; and
7. Within the three-year period immediately preceding the date of the bid solicitation, not have been determined by a final and binding citation and notice of assessment issued by the Department of Labor and Industries or through a civil judgment entered by a court of limited or general jurisdiction to have willfully violated, as defined in RCW 49.48.082, any provision of chapter 49.46, 49.48 or

49.52 RCW (before award of a contract, a bidder shall submit to the district a signed statement in accordance with RCW 9A.72.085 verifying under penalty of perjury that the bidder is in compliance with the responsible bidder criteria requirement of this subsection).

In addition to the bidder responsibility criteria, the district may adopt relevant supplemental criteria in accordance with RCW 39.04.350(3) for determining bidder responsibility, applicable to a particular project with which the bidder must meet.

Formal written contracts will be prepared for all major construction and repair projects. After a majority of the board votes to approve a contract, the board president/chair and secretary sign the contract on behalf of the board and record the action in the minutes. All contracts will provide that, in the event that the district files suit to enforce the terms of the contract, the venue will be the county where the district is located. All contracts will also provide that if the district is successful in the suit, the court may order reimbursement of the district's attorney fees and court costs, as the court deems reasonable. Any contract for services with an entity or individual other than an employee of the district shall include a provision requiring the contractor to prohibit any of its employees who have pled guilty to or been convicted of any felony crime specified under RCW 28A.400.322 and who would have contact with children at a public school during the course of his or her employment from working at a public school. The contract shall also contain a provision that any failure to comply with this section shall be grounds for the district immediately terminating the contract.

BID REQUIREMENTS

The board of directors recognizes the importance of:

- maximizing the use of district resources;
- the need for sound business practices in spending public money;
- the requirement of complying with state laws governing purchasing;
- the importance of standardized purchasing regulations; and
- the need for clear documentation in meeting auditing requirements.

Use of State Funds for Purchases

Whenever the board estimates that the purchase of furniture, supplies, or equipment (except books) will cost:

- Less than \$40,000, no competitive bidding process is required to make the purchase.
- Between \$40,000 and \$75,000, the board will follow the informal competitive bidding process by requiring quotes from at least three different sources to be obtained in writing or by telephone and recorded for the public to review.
- Over \$75,000, the board will follow the formal competitive bidding process by: 1) preparing clear and definite plans and specifications for such work or purchase; 2) providing notice of the call for formal bids by publication in at least one newspaper or general circulation in the district at least once each week for two consecutive weeks; 3) providing the clear and definite plans and specifications to vendors interested in submitting a bid; 4) require that bids be in writing; 5) open and read bids in public on the date and in the place named in the notice; and 6) file all bids for public inspection after opening.

The board may waive bid requirements for purchases:

- clearly and legitimately limited to a single source of supply;
- involving special facilities or market conditions;
- in the event of an emergency;
- of insurance or bonds; and
- involving public works in the event of an emergency.

“Emergency” means unforeseen circumstances beyond the district’s control that present a real, immediate threat to the proper performance of essential functions or will likely result in material loss or damage to property, bodily injury, or loss of life if immediate action is not taken.

Whenever bid requirements are waived, a document explaining the factual basis for the exception and the contract will be recorded and open for public inspection.

The board may by resolution reject any and all bids and make further calls for bids in the same manner as the original call. The board reserves the right to purchase through an inter-local cooperative agreement with another governmental agency provided such agency has complied with the bidding requirements that are applicable to school districts.

The board will include in each contract a proviso requiring the contractor to prohibit any of its employees who has ever been convicted of, or pled guilty to, any of the child related felonies from working where he/she would have contact with public school students. The contract will also provide that failure to comply with this requirement is grounds for immediate termination of the contract.

Use of State Funds for Improvement or Repairs

The board may make improvement or repairs to district property through a district department without following the competitive bidding process if the total cost of improvements or repairs does not exceed \$75,000. If the board estimates that the total cost is \$75,000 or more, the board will follow the formal competitive bidding process outlined above unless the contract is let using the small works roster process authorized by RCW 39.04.155 or under any other procedure authorized for school districts.

Use of Federal Funds

When federal funds are used for procurement of supplies, other property, or professional services, the following steps will be followed:

1. An order for supplies or other property that totals \$75,000 or more must be publically solicited using sealed bids. Orders for less than \$75,000 may be procured using price or rate quotations from three or more qualified sources;
2. A professional services contract that totals \$100,000 or more must be publicly solicited using sealed bids. Services contracts for less than \$100,000 may be procured using price or rate quotations from three or more qualified sources;
3. Procurement by noncompetitive proposals may only be used when it is infeasible to use informal quotes or sealed bids and one of the following circumstances applies:
 - a. The item is only available from a single source;
 - b. The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation;
 - c. The awarding agency (e.g. OSPI) authorizes noncompetitive proposals; or
 - d. After solicitation of a number of sources, competition is determined inadequate;
4. For any procurement transaction over \$25,000 the vendor or contractor must not be suspended or debarred from participating in federal assistance programs; and
5. For any sub contract award in any amount, the grantee must not be suspended or debarred.

The superintendent or designee will establish bidding and contract awarding procedures for all purchases of furniture, equipment, supplies (except books) or public works projects consistent with state and federal law.

Legal References:

ESHB 1633	Amending RCW 28A.335.190
RCW 28A.335.190	Advertising for bids - Bid procedure-Telephone solicitation, limitations - Emergencies
RCW 28A.400.330	Crimes Against Children - Contractor Employees - Termination of Contract
RCW39.04.155	Small Works roster - Contract award - Process
RCW 39.04.280	Competitive Bidding Requirements - Exemptions
RCW 39.30.060	Bids on public works - Subcontractors must be identified - When
RCW 43.19.1911	Competitive Bids - Notice Of Modification Or Cancellation - Cancellation
	Requirements - Lowest Responsible Bidder - Preferential Purchase - Life Cycle Costing
34 CFR § 80.36	Procurement
34 CFR § 85	Debarment and Suspension

Management Resources:

Policy and Legal News, June 2013

Policy News, April 2012

Policy News, February 2011

Policy News, October 2005

Policy News, June 2001

Bid limit increase offers districts more flexibility
and greater savings

Bid requirements policy revised to address audit
concerns

Bid requirements

Competitive bid process changes

Legislation further simplifies bid compliance

Adopted:	August 16, 1978
Amended:	May 28, 1980
Amended:	September 11, 1985
Amended:	February 14, 1995
Amended and Re-numbered:	November 14, 2005
Amended:	August 19, 2013

Current

RCW 39.19.010**Intent.**

The legislature finds that minority and women-owned businesses are significantly underrepresented and have been denied equitable competitive opportunities in contracting. It is the intent of this chapter to mitigate societal discrimination and other factors in participating in public works and in providing goods and services and to delineate a policy that an increased level of participation by minority and women-owned and controlled businesses is desirable at all levels of state government. The purpose and intent of this chapter are to provide the maximum practicable opportunity for increased participation by minority and women-owned and controlled businesses in participating in public works and the process by which goods and services are procured by state agencies and educational institutions from the private sector.

[1987 c 328 § 1; 1983 c 120 § 1.]

RCW 39.19.060**Compliance with public works and procurement goals—Plan to maximize opportunity for minority and women-owned businesses.**

(1) Each state agency and educational institution shall comply with the annual goals established for that agency or institution under this chapter for public works and procuring goods or services. This chapter applies to all public works and procurement by state agencies and educational institutions, including all contracts and other procurement under chapters **28B.10**, **39.04**, **39.26**, **43.19**, and **47.28** RCW.

(2) Each state agency shall adopt a plan, developed in consultation with the director and the advisory committee, to ensure that minority and women-owned businesses are afforded the maximum practicable opportunity to directly and meaningfully participate in the execution of public contracts for public works and goods and services. The plan shall include specific measures the agency will undertake to increase the participation of certified minority and women-owned businesses.

(3) Of all state agencies and educational institutions, the office must annually identify those: (a) In the lowest quintile of utilization of minority and women-owned contractors as a percentage of all contracts issued by the agency; (b) in the lowest quintile of the dollar value awarded to minority and women-owned contractors as a percentage of the dollar value of all contracts issued by the agency; and (c) that are performing significantly below their established goals, as determined by the office. The office must meet with each identified agency to review its plan and identify available tools and actions for increasing participation.

(4) The office shall annually notify the governor, the state auditor, and the joint legislative audit and review committee of all agencies and educational institutions not in compliance with this chapter.

[2021 c 160 § 2; 2019 c 434 § 3; 1996 c 288 § 28; 1993 c 512 § 9; 1983 c 120 § 6.]

NOTES:

Finding—Intent—2019 c 434: See note following RCW 35.23.352.

Compliance with chapter 39.19 RCW: RCW 28B.10.023, 39.04.160, 39.26.245, 47.28.030, 47.28.050, 47.28.090.

RCW 28A.335.190

Advertising for bids—Competitive bid procedures—Purchases from inmate work programs—Telephone or written quotation solicitation, limitations—Emergencies.

(1) When, in the opinion of the board of directors of any school district, the cost of any furniture, supplies, equipment, building, improvements, or repairs, or other work or purchases, except books, will equal or exceed the threshold levels specified in subsections (2) and (4) of this section, complete plans and specifications for such work or purchases shall be prepared and notice by publication given in at least one newspaper of general circulation within the district, once each week for two consecutive weeks, of the intention to receive bids and that specifications and other information may be examined at the office of the board or any other officially designated location. The cost of any public work, improvement, or repair for the purposes of this section shall be the aggregate of all amounts to be paid for labor, material, and equipment on one continuous or interrelated project where work is to be performed simultaneously or in close sequence. The bids shall be in writing and shall be opened and read in public on the date and in the place named in the notice and after being opened shall be filed for public inspection.

(2) Every purchase of furniture, equipment, or supplies, except books, the cost of which is estimated to be in excess of forty thousand dollars, shall be on a competitive basis. The board of directors shall establish a procedure for securing telephone and/or written quotations for such purchases. Whenever the estimated cost is from forty thousand dollars up to seventy-five thousand dollars, the procedure shall require quotations from at least three different sources to be obtained in writing or by telephone, and recorded for public perusal. Whenever the estimated cost is in excess of seventy-five thousand dollars, the public bidding process provided in subsection (1) of this section shall be followed.

(3) Any school district may purchase goods produced or provided in whole or in part from class II inmate work programs operated by the department of corrections pursuant to RCW 72.09.100, including but not limited to furniture, equipment, or supplies. School districts are encouraged to set as a target to contract, beginning after June 30, 2006, to purchase up to one percent of the total goods required by the school districts each year, goods produced or provided in whole or in part from class II inmate work programs operated by the department of corrections.

(4) The board may make improvements or repairs to the property of the district through a department within the district without following the public bidding process provided in subsection (1) of this section when the total of such improvements or repairs does not exceed the sum of seventy-five thousand dollars. Whenever the estimated cost of a building, improvement, repair, or other public works project is one hundred thousand dollars or more, the public bidding process provided in subsection (1) of this section shall be followed unless the contract is let using the small works roster process in RCW 39.04.155 or under any other procedure authorized for school districts. One or more school districts may authorize an educational service district to establish and operate a small works roster for the school district under the provisions of RCW 39.04.155.

(5) The contract for the work or purchase shall be awarded to the lowest responsible bidder as described in RCW 39.26.160(2) but the board may by resolution reject any and all bids and make further calls for bids in the same manner as the original call. On any work or purchase the board shall provide bidding information to any qualified bidder or the bidder's agent, requesting it in person.

(6) In the event of any emergency when the public interest or property of the district would suffer material injury or damage by delay, upon resolution of the board declaring the existence of such an emergency and reciting the facts constituting the same, the board may waive the requirements of this section with reference to any purchase or contract: PROVIDED, That an "emergency," for the purposes of this section, means a condition likely to result in immediate physical injury to persons or to property of the school district in the absence of prompt remedial action.

(7) This section does not apply to the direct purchase of school buses by school districts and educational services in accordance with RCW 28A.160.195.

(8) This section does not apply to the purchase of Washington grown food.

(9) At the discretion of the board, a school district may develop and implement policies and procedures to facilitate and maximize to the extent practicable, purchases of Washington grown food including, but not limited to, policies that permit a percentage price preference for the purpose of procuring Washington grown food.

(10) As used in this section, "Washington grown" has the definition in RCW 15.64.060.

(11) As used in this section, "price percentage preference" means the percent by which a responsive bid from a responsible bidder whose product is a Washington grown food may exceed the lowest responsive bid submitted by a responsible bidder whose product is not a Washington grown food.

[2013 c 223 § 1; 2008 c 215 § 6. Prior: 2005 c 346 § 2; 2005 c 286 § 1; 2000 c 138 § 201; 1995 1st sp.s. c 10 § 3; 1994 c 212 § 1; 1990 c 33 § 362; 1985 c 324 § 1; 1980 c 61 § 1; 1975-'76 2nd ex.s. c 26 § 1; 1969 ex.s. c 49 § 2; 1969 ex.s. c 223 § 28A.58.135; prior: 1961 c 224 § 1. Formerly RCW 28A.58.135, 28.58.135.]

NOTES:

Findings—Intent—Short title—Captions not law—Conflict with federal requirements—
2008 c 215: See notes following RCW 15.64.060.

Purpose—Part headings not law—2000 c 138: See notes following RCW 39.04.155.

Alternative public works contracting procedures: Chapter 39.10 RCW.

MEAD SCHOOL DISTRICT

Board Meeting of February 28, 2022

New Business

V.A.

Agenda Item: Consent Agenda

Background:

The Consent Agenda contains items that are normal and customary in the operation of the school district.

Fiscal Impact:

The Consent Agenda items have no significant impact beyond the adopted budget. Expenditure or employment requests that exceed budget authorization should not appear as a consent item.

Staffing Implications:

None, other than the personnel recommendations, as presented.

Other Considerations:

None

Recommendation:

Approval of the Consent Agenda, as presented, is recommended.

Consent Agenda
Regular Board Meeting of February 28, 2022

1. Hire Classified Personnel:

Michael May	Mead High	Class	6 hrs/day Para Ed effective 2/11/22
Sierra Hoseid	Midway	Class	4 hrs/day Para Ed Effective 2/28/22

2. Hire Certificated Substitutes:

Rebecca Gilmore	Denise Gaal	Elizabeth Williamson	Marta Schulte
Kamiah Cyr	Alexis Caniglia		

3. Hire Classified Substitutes:

Mary Driskel	Shelly Miller	Elijah Bade	Sierra Poquette
--------------	---------------	-------------	-----------------

4. Approve AP Vouchers for General Fund, Capitol Projects, Private Purpose Trust and ASB, as attached.

5. Approve Extra-Curricular, Supplemental & Co-Curricular Contracts as attached.

6. Approve Requests for Unpaid Leave (i.e. parenting, medical, Good of the District, etc.):

Laura Knutson	Creekside	Class	2/14/22 - 4/15/22
Jennifer Schwab	Evergreen	Class	3/28/22 - 4/1/22 and 4/11/22 - 4/12/22
Jenny Hawkins	Shiloh Hills	Class	6/20/22
Greg Conley	Mt. Spokane	Cert	.4 FTE 22/23 School Year

7. Declare the Following Items as Surplus:

Item	Quantity
Everett Piano	1
Small Plastic Chairs (orange & blue)	8
Small Plastic Chairs (black)	10
Black Plastic Chairs misc. sizes	200
Cart/Table - white	1
Nurse Beds	2
Locking Cabinet	1
Rolling Office Chairs - cloth	3
Book Shelf w/o Shelves	1
Blue Cloth Chairs on Wheels	2
Octagon Table	1
Privacy Desks	4
Portable Welder-Miller Roughneck	1
Black Desk w/ Keyboard Tray	1
Black Wood Tables - large	2
Black Printer	1
Wood Magazine/Book Rack	1
Cupboard on Wheels - white	1
Wood Book Case - 1 shelf	1
Wood 4-Drawer Filing Cabinet	1
Blue Cupboard w/ Storage Cubbies	1
Misc. Music	
Locker Units - blue	40

8. Approve Retirements and Resignations:

Amelia Byrd	Evergreen	Class	Resignation effective 3/4/22 (Para Ed)
Christopher Boutain	Mt. Spokane	Class	Resignation effective 2/28/22 (Custodian)
Harold Mestyanek	Prairie View	Class	Resignation effective 2/28/22 (Para Ed)
Debra Tabeck	Creekside	Cert	Retirement effective 8/31/22 (teacher)

Spokane County, Mead, Washington

2/28/2022

Heather Ellingson, Auditing Officer

Fund Name	Vouchers (Inclusive)	Warrants (Inclusive)	Amount
General Fund:			
2/16/2022	PR-1122 & 1123	ACH	\$127,929.98
2/16/2022	PR-12	104744-104758	\$6,207.12
2/18/2022	PR-1129	ACH	\$851.20
2/18/2022	AP-1124	104759-104838	\$439,056.70
2/18/2022	AP-1125	ACH	\$9,839.97
2/25/2022	AP-1130	104878-104929	\$368,253.21
2/25/2022	AP-1131	ACH	\$4,258.40
		TOTAL/General Fund:	\$956,396.58
Capital Projects:			
2/18/2022	AP-1126	104839-104840	\$25,438.45
2/25/2022	AP-1132	104930-104934	\$106,755.96
		TOTAL/Capital Projects:	\$132,194.41
Associated Student Body Fund:			
2/18/2022	AP-1127	104841-104877	\$77,509.03
2/18/2022	AP-1128	ACH	\$62.03
2/25/2022	AP-1133	104935-104948	\$38,426.13
		TOTAL/ASB Fund:	\$115,997.19
Transportation Fund:			
		TOTAL/Transportation Fund:	\$0.00

Secretary _____

Board Signature _____

Board Signature _____

Board Signature _____

Board Signature _____

Board Signature _____

General Fund

Mead School District No 354

Payee Listing

Fiscal Year: 2021-2022

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1124

Starting Check Number: 104759

Check #	Date	Payee	Amount
104759	02/18/2022	A M LANDSHAPER INC	\$4,902.34
104760	02/18/2022	A2Z INTERPRETING, LLC	\$996.52
104761	02/18/2022	ABL	\$10,626.74
104762	02/18/2022	ACE HARDWARE	\$6.93
104763	02/18/2022	ADVANCED PAGING & COMMUNICATIONS INC	\$16.99
104764	02/18/2022	AI-MEDIA TECHNOLOGIES LLC	\$780.00
104765	02/18/2022	ALPHA OMEGA TOURS & CHARTERS	\$6,110.00
104766	02/18/2022	AMAZON	\$16.17
104767	02/18/2022	ANATEK LABS INC	\$305.00
104768	02/18/2022	APPLE COMPUTER INC	\$334.45
104769	02/18/2022	APS INC	\$362.81
104770	02/18/2022	AVAIL HOME HEALTH INC	\$1,320.00
104771	02/18/2022	AVISTA UTILITIES	\$191,986.92
104772	02/18/2022	BANNER BANK	\$12,373.00
104773	02/18/2022	BARGREEN ELLINGSON INC	\$122.30
104774	02/18/2022	BOSS LASER LLC	\$4,301.43
104775	02/18/2022	BRAVE WRITER LLC	\$53.20
104776	02/18/2022	CAMTEK	\$1,236.83
104777	02/18/2022	CHAPEL, NIKOLE	\$19.40
104778	02/18/2022	CHEMSEARCH DIVISION	\$1,197.90
104779	02/18/2022	CITY OF SPOKANE - UTILITIES DIVISION	\$1,747.56
104780	02/18/2022	CLASS CREATOR LLC	\$700.00
104781	02/18/2022	CMRS-FP	\$10,000.00
104782	02/18/2022	Comito, Christian Andrew	\$95.00
104783	02/18/2022	COMMUNITY COLLEGES OF SPOKANE	\$1,920.00
104784	02/18/2022	COMPUNET INC	\$790.29
104785	02/18/2022	CULLIGAN SOFT WATER SERVICE	\$273.45
104786	02/18/2022	DreamBox Learning Inc	\$3,811.50
104787	02/18/2022	ESD 101	\$558.21
104788	02/18/2022	EVCO SOUND & ELECTRONICS	\$1,075.40
104789	02/18/2022	FOLLETT SCHOOL SOLUTIONS INC	\$23,520.84
104790	02/18/2022	FRED MEYER KROGER	\$42.79
104791	02/18/2022	GRADUATION ALLIANCE	\$21,204.60
104792	02/18/2022	GRAYBAR ELECTRIC CO INC	\$204.73
104793	02/18/2022	GSL DISTRICT #8 SCHOOLS	\$1,010.00
104794	02/18/2022	Hardin, Derek Z	\$95.00
104795	02/18/2022	HOLODNICK, CHRISTINA	\$19.65
104796	02/18/2022	HOME DEPOT CREDIT SERVICES	\$90.29

Mead School District No 354

Payee Listing

Fiscal Year: 2021-2022

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1124

Starting Check Number: 104759

Check #	Date	Payee	Amount
104797	02/18/2022	IML SECURITY SUPPLY	\$88.51
104798	02/18/2022	INLAND POWER & LIGHT CO	\$10,627.81
104799	02/18/2022	INTERMAX NETWORKS	\$9,314.01
104800	02/18/2022	JOHN DEERE CO	\$3,243.14
104801	02/18/2022	JOHNSON CONTROLS FIRE PROTECTION	\$560.48
104802	02/18/2022	JOSTENS	\$29.54
104803	02/18/2022	KCDA	\$2,635.88
104804	02/18/2022	M & L SUPPLY	\$69.54
104805	02/18/2022	MAXIM STAFFING SOLUTIONS	\$3,886.85
104806	02/18/2022	MEAD SPORTS BOOSTER ORGANIZATION	\$9,901.91
104807	02/18/2022	MILLER PAINT CO INC	\$72.81
104808	02/18/2022	MORSE, KIM	\$171.30
104809	02/18/2022	NAPA AUTO PARTS	\$293.69
104810	02/18/2022	NORTH 40 OUTFITTERS	\$91.91
104811	02/18/2022	OFFICE DEPOT	\$59.50
104812	02/18/2022	PACIFIC CO	\$389.68
104813	02/18/2022	PPC SOLUTIONS, INC	\$70.00
104814	02/18/2022	PURE FILTRATION PRODUCTS INC	\$2,622.87
104815	02/18/2022	QUALITY INN - VANCOUVER	\$2,205.72
104816	02/18/2022	RAINBOW RESOURCES	\$247.99
104817	02/18/2022	RWC INTERNATIONAL	\$13,867.29
104818	02/18/2022	SAFEGUARD BUSINESS SYSTEMS	\$197.50
104819	02/18/2022	SALT DISTRIBUTORS INC	\$999.59
104820	02/18/2022	SPOKANE CO ENVIRONMENTAL SERVICES	\$755.16
104821	02/18/2022	SPOKANE CO SOLID WASTE	\$169.54
104822	02/18/2022	SPOKANE INTERNATIONAL TRANSLATION	\$201.25
104823	02/18/2022	STAPLES ADVANTAGE	\$95.17
104824	02/18/2022	STATE AUDITOR'S OFFICE	\$1,972.00
104825	02/18/2022	STONEWAY ELECTRIC	\$11,803.10
104826	02/18/2022	TEACHING TEXTBOOKS INC	\$55.45
104827	02/18/2022	TITAN TRUCK	\$564.94
104828	02/18/2022	ULINE	\$1,070.64
104829	02/18/2022	UNITED DATA SECURITY INC	\$143.50
104830	02/18/2022	WASBO	\$550.00
104831	02/18/2022	WASHINGTON STATE HOSA	\$200.00
104832	02/18/2022	WATKINS, BREANN	\$18.15
104833	02/18/2022	WCP SOLUTIONS	\$37,047.78
104834	02/18/2022	WEAVER, ANGIE	\$6.55

Mead School District No 354

Payee Listing

Fiscal Year: 2021-2022

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1124

Starting Check Number: 104759

Check #	Date	Payee	Amount
104835	02/18/2022	WELLS FARGO FINANCIAL LEASING INC	\$874.47
104836	02/18/2022	WEST, KATIE	\$19.85
104837	02/18/2022	WON DOOR CORP	\$1,862.30
104838	02/18/2022	WSSDA	\$15,771.09
Total Amount:			\$439,056.70

End of Report

Mead School District No 354

Voucher Supplement Account Summary

Fiscal Year: 2021-2022

Voucher Batch Number: 1125

02/18/2022

Vendor Remit Name	Vendor #	Account	Description	Amount
Armstrong, Kalin K				
Baldwin, Rebecca L		1.0.530.2133.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$9.65
			Vendor Total:	\$9.65
Calhoun, Hayley A		1.0.530.0100.27.8581.01.05.000.0000	TRAVEL-IN DISTRICT	\$10.35
			Vendor Total:	\$10.35
Edmonson, Doug R		1.0.530.2131.24.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$23.52
			Vendor Total:	\$23.52
Elliott, Christina		1.0.530.9700.72.8582.01.32.000.0000	TRAVEL-OUT OF DISTRICT	\$783.80
			Vendor Total:	\$783.80
Golding, Jeremy		1.0.530.2131.24.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$21.76
			Vendor Total:	\$21.76
Kranches, Holly Rose		1.1.530.0128.28.8582.28.28.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$80.00
			Vendor Total:	\$80.00
KUETER, RANDALL	V002220	1.0.530.2100.26.7810.01.09.000.0000	MEMBERSHIPS	\$91.00
			Vendor Total:	\$91.00
McLean, Philip A		1.0.530.9700.65.7340.26.03.000.0000	OTHER PROFESSIONAL PURCHASED SERVICES	\$7,612.50
			Vendor Total:	\$7,612.50
McLean, Tyler James		1.1.530.0128.28.8582.28.28.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$95.00
			Vendor Total:	\$95.00
		1.1.530.0128.28.8582.28.28.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$95.00

Mead School District No 354

Voucher Supplement Account Summary

Fiscal Year: 2021-2022

Voucher Batch Number: 1125 02/18/2022

Vendor Remit Name	Vendor #	Account	Description	Amount
Patry, Katherine Sarah				Vendor Total: \$95.00
		1.0.530.2133.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$12.81
Placzak, Robin V				Vendor Total: \$12.81
		1.0.530.1320.31.8582.01.05.000.0000	TRAVEL-OUT OF DISTRICT	\$896.12
Vahlstrom, Maria Thereza				Vendor Total: \$896.12
		1.0.530.6500.27.8581.01.05.000.0000	TRAVEL-IN DISTRICT	\$54.46
Whezel, Mitchell				Vendor Total: \$54.46
		1.1.530.0128.28.8582.28.28.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$54.00
				Vendor Total: \$54.00
				Grand Total: \$9,839.97

End of Report

Mead School District No 354

Payee Listing

Fiscal Year: 2021-2022

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1130

Starting Check Number: 104878

Check #	Date	Payee	Amount
104878	02/25/2022	ADMIT ONE PRODUCTS	\$523.48
104879	02/25/2022	ADVANCED PAGING & COMMUNICATIONS INC	\$35.50
104880	02/25/2022	AI-MEDIA TECHNOLOGIES LLC	\$780.00
104881	02/25/2022	ALPHA OMEGA TOURS & CHARTERS	\$4,760.00
104882	02/25/2022	AMAZON	\$532.10
104883	02/25/2022	APPLE COMPUTER INC	\$334.45
104884	02/25/2022	ASSETGENIE, INC	\$339.90
104885	02/25/2022	BARGREEN ELLINGSON INC	\$427.22
104886	02/25/2022	CARTRIDGE WORLD	\$156.74
104887	02/25/2022	CENTURY LINK - SEATTLE	\$136.08
104888	02/25/2022	CLEARWATER MUSIC	\$57.17
104889	02/25/2022	COMMUNITY COLLEGES OF SPOKANE	\$89,317.46
104890	02/25/2022	CUSTOM STRINGS	\$453.57
104891	02/25/2022	CUTLER, DAN J	\$200.00
104892	02/25/2022	ENTERPRISE HOLDINGS, INC	\$406.94
104893	02/25/2022	EXCELSIOR HOLISTIC SCHOOLS LLC	\$15,600.00
104894	02/25/2022	EXPLORELEARNING	\$3,714.09
104895	02/25/2022	FOLLETT SCHOOL SOLUTIONS INC	\$1,753.29
104896	02/25/2022	GEO ENGINEERS	\$3,625.00
104897	02/25/2022	GSL DISTRICT #8 SCHOOLS	\$11,928.00
104898	02/25/2022	HILTON - BELLEVUE	\$1,548.00
104899	02/25/2022	HOFFMAN MUSIC CO	\$37.59
104900	02/25/2022	HOME DEPOT CREDIT SERVICES	\$208.93
104901	02/25/2022	IML SECURITY SUPPLY	\$5,469.17
104902	02/25/2022	JW PEPPER	\$285.31
104903	02/25/2022	KCDA	\$2,704.22
104904	02/25/2022	LILAC CITY BEHAVIORAL SERVICES PLLC	\$9,166.67
104905	02/25/2022	M & L SUPPLY	\$257.71
104906	02/25/2022	MAXIM STAFFING SOLUTIONS	\$1,442.10
104907	02/25/2022	MILLER PAINT CO INC	\$88.61
104908	02/25/2022	OXFORD SUITES	\$1,202.83
104909	02/25/2022	RAINBOW RESOURCES	\$350.18
104910	02/25/2022	SAFEGUARD BUSINESS SYSTEMS	\$91.04
104911	02/25/2022	SEDLER, MICHAEL	\$240.00
104912	02/25/2022	SHAW, JANET	\$259.01
104913	02/25/2022	SPOKANE HOPE	\$1,050.00
104914	02/25/2022	STONEWAY ELECTRIC	\$1,182.37
104915	02/25/2022	TALX UC EXPRESS	\$573.68

Mead School District No 354

Payee Listing

Fiscal Year: 2021-2022

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1130

Starting Check Number: 104878

Check #	Date	Payee	Amount
104916	02/25/2022	TERRY'S DAIRY INC	\$24,311.63
104917	02/25/2022	TYLER TECH INC	\$300.00
104918	02/25/2022	US BANK CORPORATE PYMT SYSTEM	\$95,538.52
104919	02/25/2022	US FOODS INC	\$77,266.85
104920	02/25/2022	VERIZON.	\$3,917.14
104921	02/25/2022	WA DECA	\$350.00
104922	02/25/2022	WASBO	\$550.00
104923	02/25/2022	WASHINGTON FCCLA	\$646.00
104924	02/25/2022	WAXIE SANITARY SUPPLY	\$443.75
104925	02/25/2022	WCP SOLUTIONS	\$92.59
104926	02/25/2022	WHITESTONE MOUNTAIN ORCHARD INC	\$910.00
104927	02/25/2022	WILDROSE GRAPHICS	\$383.32
104928	02/25/2022	WSPA	\$2,275.00
104929	02/25/2022	YOKES	\$30.00
Total Amount:			\$368,253.21

End of Report

Mead School District No 354

Voucher Supplement Account Summary

Fiscal Year: 2021-2022

Voucher Batch Number: 1131 02/25/2022

Vendor Remit Name	Vendor #	Account	Description	Amount
Comito, Christian Andrew				
		1.1.530.0128.28.8582.28.28.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$209.00
			Vendor Total:	\$209.00
Edwards, Nicholas A				
		1.0.530.0200.23.8581.25.25.000.0000	TRAVEL-IN DISTRICT	\$38.32
			Vendor Total:	\$38.32
Fry, Jacob Christian				
		1.1.530.0128.28.8582.27.27.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$80.00
			Vendor Total:	\$80.00
Hardin, Derek Z				
		1.1.530.0128.28.8582.28.28.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$209.00
			Vendor Total:	\$209.00
Havens, Heather M				
		1.0.530.1320.31.8582.01.05.000.0000	TRAVEL-OUT OF DISTRICT	\$533.00
			Vendor Total:	\$533.00
Hughes, Travis W				
		1.1.530.0128.28.8582.27.27.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$80.00
			Vendor Total:	\$80.00
McLean, Philip A				
		1.1.530.0128.28.8582.28.28.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$209.00
			Vendor Total:	\$209.00
McLean, Tyler James				
		1.1.530.0128.28.8582.28.28.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$209.00
			Vendor Total:	\$209.00
Murphy, Cheyenne S				
		1.0.530.9700.63.8581.07.35.000.0000	TRAVEL-IN DISTRICT	\$26.91
			Vendor Total:	\$26.91
Pierrgallini, Monica Hulubei				
		1.0.530.1320.31.8582.01.05.000.0000	TRAVEL-OUT OF DISTRICT	\$526.17

Mead School District No 354

Voucher Supplement Account Summary

Fiscal Year: 2021-2022

Voucher Batch Number: 1131

02/25/2022

Vendor Remit Name	Vendor #	Account	Description	Amount
Placzek, Robin V			Vendor Total:	\$526.17
		1.0.530.5200.31.8582.01.05.000.0000	TRAVEL-OUT OF DISTRICT	\$439.00
Renner, Robert E			Vendor Total:	\$439.00
		1.1.530.0128.28.8582.27.27.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$80.00
Sesso, Nicco Kaye			Vendor Total:	\$80.00
		1.0.610.0000.00.4080.00.00.000.0000	MED/DENTAL ER BENEFITS LIABILITY	\$1,121.00
Slatter, Todd Jacob			Vendor Total:	\$1,121.00
		1.1.530.0128.28.8582.27.27.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$80.00
Umbach, Tony E			Vendor Total:	\$80.00
		1.1.530.0128.28.8582.28.28.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$209.00
Whetzel, Mitchell			Vendor Total:	\$209.00
		1.1.530.0128.28.8582.28.28.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$209.00
			Vendor Total:	\$209.00
			Grand Total:	\$4,258.40

End of Report

Capital Projects Fund

Mead School District No 354

Payee Listing

Fiscal Year: 2021-2022

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1126

Starting Check Number: 104839

Check #	Date	Payee	Amount
104839	02/18/2022	MEAD SCHOOL DISTRICT	\$22,433.45
104840	02/18/2022	NAC ARCHITECTURE INC	\$3,005.00
Total Amount:			\$25,438.45

End of Report

Mead School District No 354

Payee Listing

Fiscal Year: 2021-2022

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1132

Starting Check Number: 104930

Check #	Date	Payee	Amount
104930	02/25/2022	BSN SPORTS	\$10,598.30
104931	02/25/2022	GRAHAM CONSTRUCTION & MANAGEMENT INC	\$9,110.03
104932	02/25/2022	GRAHAM CONSTRUCTION & MANAGEMENT INC	\$627.30
104933	02/25/2022	GRAHAM CONSTRUCTION & MANAGEMENT INC	\$86,125.49
104934	02/25/2022	OAC SERVICES INC	\$294.84
Total Amount:			\$106,755.96

End of Report

ASB

Mead School District No 354

Payee Listing

Fiscal Year: 2021-2022

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1127

Starting Check Number: 104841

Check #	Date	Payee	Amount
104841	02/18/2022	ACTION SPORTSWEAR	\$1,072.27
104842	02/18/2022	AMERICAN ACADEMIC COMPETITION INST LLC	\$720.00
104843	02/18/2022	BSN SPORTS	\$5,347.95
104844	02/18/2022	CATHEDRAL OF ST JOHN THE EVANGELIST	\$150.00
104845	02/18/2022	CHENEY HIGH SCHOOL	\$250.00
104846	02/18/2022	CMC NEPTUNE LLC	\$1,762.20
104847	02/18/2022	DORIAN STUDIO	\$2,000.00
104848	02/18/2022	ELITE SPORTSWEAR LP	\$168.06
104849	02/18/2022	GARLAND PRINTING CO	\$267.05
104850	02/18/2022	HANFORD HIGH SCHOOL	\$370.00
104851	02/18/2022	HERFF JONES INC	\$12,132.70
104852	02/18/2022	JIM SHRIVER CUP	\$200.00
104853	02/18/2022	JOHN DEERE CO	\$7,407.40
104854	02/18/2022	JOSTENS PETER BAUERNFEIND	\$572.00
104855	02/18/2022	KAMIAKIN HIGH SCHOOL	\$150.00
104856	02/18/2022	KENNEWICK HS BOYS GOLF	\$228.00
104857	02/18/2022	LAKELAND HIGH SCHOOL	\$150.00
104858	02/18/2022	LEARNING FOR LIVING INC	\$4,425.00
104859	02/18/2022	LEWIS & CLARK HS	\$185.00
104860	02/18/2022	MEAD SCHOOL DISTRICT	\$940.84
104861	02/18/2022	NORFLEET, LEWIS	\$4,000.00
104862	02/18/2022	PALOUSE RIDGE GOLF CLUB	\$180.00
104863	02/18/2022	PASCO HIGH SCHOOL	\$400.00
104864	02/18/2022	PEPSI COLA BOTTLING CO	\$400.12
104865	02/18/2022	PHILLIPS, LISA	\$25.00
104866	02/18/2022	ROGERS HIGH SCHOOL	\$450.00
104867	02/18/2022	SFMEA	\$200.00
104868	02/18/2022	SHADLE PARK HIGH SCHOOL	\$150.00
104869	02/18/2022	SPOKANE FALLS MUSIC ED ASSOC	\$200.00
104870	02/18/2022	UNIVERSAL ATHLETIC	\$56.85
104871	02/18/2022	UNIVERSAL ORLANDO RESORT	\$19,203.59
104872	02/18/2022	UNIVERSITY HIGH SCHOOL	\$87.50
104873	02/18/2022	WA DECA	\$4,200.00
104874	02/18/2022	WASHINGTON OFFICIALS ASSOCIATION	\$8,100.00
104875	02/18/2022	WASHINGTON STATE HOSA	\$1,000.00
104876	02/18/2022	WAVERLY'S COFFEE INC	\$82.50
104877	02/18/2022	YAKIMA VALLEY SPORTS COMMISSION	\$275.00
Total Amount:			\$77,509.03

Payee Listing

Fiscal Year: 2021-2022

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1127

Starting Check Number: 104841

End of Report

Mead School District No 354

Voucher Supplement Account Summary

Fiscal Year: 2021-2022

Voucher Batch Number: 1128

02/18/2022

Vendor Remit Name	Vendor #	Account	Description	Amount
Rowan, Dana M		4.0.530.4110.00.0000.28.00.000.0000	ASB MEAD SERVES	\$62.03
			Vendor Total:	\$62.03
			Grand Total:	\$62.03

End of Report

Mead School District No 354

Payee Listing

Fiscal Year: 2021-2022

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1133

Starting Check Number: 104935

Check #	Date	Payee	Amount
104935	02/25/2022	COEUR D'ALENE HIGH SCHOOL	\$150.00
104936	02/25/2022	DEMIERO JAZZ FEST	\$650.00
104937	02/25/2022	DORIAN STUDIO	\$500.00
104938	02/25/2022	K C ENTERPRISES	\$4,028.64
104939	02/25/2022	MEAD SCHOOL DISTRICT	\$1,207.87
104940	02/25/2022	MOMENTUM INC	\$1,180.45
104941	02/25/2022	RADCUPP DESIGNS	\$559.82
104942	02/25/2022	ROGERS HIGH SCHOOL	\$250.00
104943	02/25/2022	SFMEA	\$486.00
104944	02/25/2022	SUNRISE CUSTOM APPAREL	\$1,142.87
104945	02/25/2022	UNIVERSAL ATHLETIC	\$621.63
104946	02/25/2022	US BANK CORPORATE PYMT SYSTEM	\$20,684.73
104947	02/25/2022	VARSITY	\$6,292.24
104948	02/25/2022	WILDROSE GRAPHICS	\$671.88
Total Amount:			\$38,426.13

End of Report

EXTRA CURRICULAR CONTRACTS

February 28, 2022

Location	First Name	Last Name	Activity	Amount
Highland Middle	Leonard	Vargas	8th Boys Basketball	\$ 3,045.00
Highland Middle	Mark	Rasmussen	8th Boys Basketball	\$ 3,854.00
Highland Middle	Steve	Rupe	8th Boys Basketball	\$ 3,854.00
Highland Middle	Brett	Balogh	8th Girls Basketball	\$ 2,952.00
Highland Middle	Evan	Rice	8th Girls Basketball	\$ 2,576.00
Highland Middle	Brett	Balogh	Inc stipend due to VOE	\$ 80.00
Mountainside	James	Tucker	8th Boys Basketball	\$ 3,007.00
Mountainside	Luke	Thomas	8th Boys Basketball	\$ 4,282.00
Mountainside	Trek	Davis	8th Boys Basketball	\$ 3,200.00
Mountainside	Erin	Glasser	8th Girls Basketball	\$ 4,417.00
Mountainside	Melissa	Braddock-Mather	8th Girls Basketball	\$ 3,736.00
Mountainside	Kelly	Kiki	Wrestling	\$ 1,932.00
Mt Spokane	Adam	Sonneland	Unified Basketball	\$ 1,240.00
Mt Spokane	Logan	Sundhiem	Wrestling	\$ 2,604.70

SUPPLEMENTAL CONTRACTS

February 28, 2022

Location	First Name	Last Name	Activity	Amount
Mt Spokane	Shawn	Gumke	Wrestling Weight Management	\$ 200.00
Special Services	Amber	Oglesbee	Overload	\$ 800.00
Special Services	Angi	Thedens	Overload	\$ 800.00
Special Services	Ann	Elrod	Overload	\$ 800.00
Special Services	Anna	May	Overload	\$ 800.00
Special Services	Benjamin	Mortensen	Overload	\$ 800.00
Special Services	Cheyenne	Standish	Overload	\$ 800.00
Special Services	Christina	Wilson	Overload	\$ 800.00
Special Services	Christopher	Vogel	Overload	\$ 800.00
Special Services	Colleen	Bloom	Overload	\$ 800.00
Special Services	Dan	Smith	Overload	\$ 800.00
Special Services	DeAnna	Ganea	Overload	\$ 800.00
Special Services	Debra	Tabacek	Overload	\$ 800.00
Special Services	Denise	Crouch	Overload	\$ 800.00
Special Services	Diane	Mitchell	Overload	\$ 800.00
Special Services	Gina	McGlockin	Overload	\$ 800.00
Special Services	Grace	Longmeier	Overload	\$ 800.00
Special Services	Heather	Thoburn	Overload	\$ 944.40
Special Services	Heather	Williams	Overload	\$ 800.00
Special Services	Heidi	Baker	Overload	\$ 800.00
Special Services	Heidi	Kieper	Overload	\$ 800.00
Special Services	Ivan	Gustafson	Overload	\$ 800.00
Special Services	Jaci	Gregg	Overload	\$ 800.00
Special Services	James	Tucker	Overload	\$ 800.00
Special Services	Jamie	Bowman	Overload	\$ 800.00
Special Services	Jared	Thomas	Overload	\$ 800.00
Special Services	Jennifer	Frase	Overload	\$ 800.00
Special Services	Jenny	Dibble	Overload	\$ 800.00
Special Services	Jessica	Rumberger	Overload	\$ 800.00
Special Services	Jessica	Maxwell	Overload	\$ 800.00
Special Services	Jill	Olson	Overload	\$ 3,305.60
Special Services	Joel	Murphy	Overload	\$ 800.00
Special Services	Joni	Kent	Overload	\$ 800.00
Special Services	Jordyn	Andrade	Overload	\$ 800.00
Special Services	Julia	Carrell	Overload	\$ 3,103.80
Special Services	June	Geissler	Overload	\$ 800.00
Special Services	June	Lamberd	Overload	\$ 800.00
Special Services	Justin	King	Overload	\$ 800.00
Special Services	Karen	Shoop-Swanson	Overload	\$ 800.00
Special Services	Kelli	Burkhardt	Overload	\$ 800.00
Special Services	Kelly	Inderrieden	Overload	\$ 800.00
Special Services	Kelly	Riener	Overload	\$ 800.00

SUPPLEMENTAL CONTRACTS

February 28, 2022

Special Services	Kelly	Zeller	Overload	\$ 800.00
Special Services	Kevin	Beiers	Overload	\$ 800.00
Special Services	Kim	Clark	Overload	\$ 800.00
Special Services	Kim	Rasmussen	Overload	\$ 800.00
Special Services	Kim	Killman	Overload	\$ 800.00
Special Services	Kyle	Smith	Overload	\$ 800.00
Special Services	Laura	Pederson	Overload	\$ 6,963.45
Special Services	Leah	Kaplan	Overload	\$ 800.00
Special Services	Linda	Koscielski	Overload	\$ 800.00
Special Services	Lindsay	Nerger	Overload	\$ 800.00
Special Services	Lulie	Dodge	Overload	\$ 800.00
Special Services	Madeline	Leslie	Overload	\$ 800.00
Special Services	Mark	Shulkin	Overload	\$ 800.00
Special Services	Michael	Mason	Overload	\$ 800.00
Special Services	Molly	Owens	Overload	\$ 800.00
Special Services	Nancy	Burke	Overload	\$ 800.00
Special Services	Natalie	King	Overload	\$ 800.00
Special Services	Nicole	Leslie	Overload	\$ 800.00
Special Services	Patty	King	Overload	\$ 800.00
Special Services	Rebecca	Cannon	Overload	\$ 800.00
Special Services	Sara	Stillian	Overload	\$ 800.00
Special Services	Sarah	James	Overload	\$ 781.80
Special Services	Skyler	Lamberd	Overload	\$ 800.00
Special Services	Sonja	Svenningsen	Overload	\$ 800.00
Special Services	Stephannie	O'Neel	Overload	\$ 800.00
Special Services	Susan	Chandler	Overload	\$ 800.00
Special Services	Tess	Baldwin	Overload	\$ 800.00
Special Services	Tim	Wiersma	Overload	\$ 800.00
Special Services	Tina	Smith	Overload	\$ 800.00
Special Services	Tracee	Donahoe	Overload	\$ 800.00
Special Services	Vicki	Gardner	Overload	\$ 800.00
Special Services	Whittni	Sanford	Overload	\$ 800.00
Special Services	Will	Schwalbe	Overload	\$ 800.00

CO CURRICULAR CONTRACTS

February 28, 2022

Location	First Name	Last Name	Activity	Amount
Mountianside	Andrew	Sauve	Spring Orchestra Concert	\$ 796.00

MEAD SCHOOL DISTRICT

Board Meeting of February 28, 2022

New Business

V. B.

Agenda Item: 2022-2023 School Year Calendar

Background: The Mead School District has a long-standing practice of presenting two calendar options to staff for their consideration for each school year. The online staff vote concluded February 17, 2022. The calendar receiving the most votes (Option A – 67.9%) is attached and includes the following:

- Tuesday, August 30 – 1st Day of School (Before Labor Day)
- Friday, September 2 – No School
- Friday, October 7 – Learning Improvement Day
- Wednesday, November 23 – No School
- Monday, December 19 – Start of Winter Break
- Tuesday, January 3 – School Resumes After Winter Break
- Monday, January 30 – No School/Snow Make-Up Day
- Friday, March 17 – Learning Improvement Day
- April 3-7 – Spring Break
- Friday, May 26 – No School/Snow Make-Up Day
- Friday, June 16 – Last Day of School

Note: In Option B the first day of school was Tuesday, September 6 (after Labor Day) and Winter Break was December 22 – January 2.

Fiscal Impact: None

Staffing Implication: None

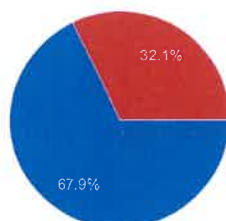
Recommendation: Adoption of 2022-2023 Calendar Option A (attached) is recommended.

Attachments:

- 2022-2023 Calendar Option A

Mark your calendar selection below.

840 responses



- Option A - School starts Tuesday, August 30. Winter Break is December 19 - January 2.
- Option B - School starts Tuesday, September 6. Winter Break is December 22 - January 2.

OPTION A MEAD SCHOOL DISTRICT 2022-2023

	MON	TUE	WED	THUR	FRI
August	1	2	3	4	5
	8	9	10	11	12
	15	16	17	18	19
	22	23	24	25	26
2 Student Days	29	30	31		
September				1	2
	5	6	7	8	9
	12	13	14	15	16
	19	20	21	22	23
20 Student Days	26	27	28	29	30
October	3	4	5	6	7
	10	11	12	13	14
	17	18	19	20	21
	24	25	26	27	28
20 Student Days	31				
November		1	2	3	4
	7	8	9	10	11
	14	15	16	17	18
	21	22	23	24	25
18 Student Days	28	29	30		
December				1	2
	5	6	7	8	9
	12	13	14	15	16
	19	20	21	22	23
12 Student Days	26	27	28	29	30
January	2	3	4	5	6
	9	10	11	12	13
	16	17	18	19	20
	23	24	25	26	27
19 Student Days	30	31			
February			1	2	3
	6	7	8	9	10
	13	14	15	16	17
	20	21	22	23	24
19 Student Days	27	28			
March			1	2	3
	6	7	8	9	10
	13	14	15	16	17
	20	21	22	23	24
22 Student Days	27	28	29	30	31
April					
	3	4	5	6	7
	10	11	12	13	14
	17	18	19	20	21
15 Student Days	24	25	26	27	28
May	1	2	3	4	5
	8	9	10	11	12
	15	16	17	18	19
	22	23	24	25	26
21 Student Days	29	30	31		
June				1	2
	5	6	7	8	9
	12	13	14	15	16
12 Student Days	19	20	21	22	23
	26	27	28	29	30

Aug. 30 1st Day of School

Sept. 2 No School

Sept. 5 Labor Day

Sept. 6 Kindergarten 1st Day of School

October 7 LID (Non-Student Day)

Oct 12-14 Elementary Conferences (Half-Day 10/12, Non-Student Days 10/13 & 10/14)

Nov. 11 Veteran's Day

Nov. 23-25 Thanksgiving Vacation

Winter Break Dec. 19 - Jan. 2

Jan. 3 School Resumes

Jan. 16 Martin Luther King Jr. Day

Jan 27 End 1st Semester (Secondary Early Release)

Jan. 30 No School (Snow Make-Up Day)

Feb. 3 Elementary Early Release

Feb. 15-17 Elementary Conferences (Half-Day 2/15, Non-Student Days 2/16 & 2/17)

Feb. 20 President's Day

March 17 LID (Non-Student Day)

April 3-7 Spring Break

May 26 No School (Snow Make-Up Day)

May 29 Memorial Day

June 16 Last Day of School

MEAD SCHOOL DISTRICT

Board Meeting of February 28, 2022
New Business

V.C.

Agenda Item: **Student Travel Proposal**
 Mead High School Volleyball

Background:

The Mead High School Varsity Volleyball Team (12 members), plus two coaches/chaperones, request permission to travel to Phoenix, Arizona, September 29 - October 2, 2022, to participate in the Nike Tournament of Champions. In addition to playing in the tournament, the team plans to visit two universities located in Phoenix (Grand Canyon and ASU) so athletes can check out both a large and small college campus.

Fiscal Impact:

The estimated per student cost is \$120 for food with fundraisers available. The team's ASB account, which already has sufficient funds, will be used to cover the remaining trip expenses.

Other Considerations:

Students will miss one day of school (Friday, September 30th) and Mr. Wilson, head coach, will need a substitute teacher for one day.

Recommendation:

Approval of the presented trip from the Mead High School Volleyball Team to travel to Phoenix, Arizona, September 29 - October 2, 2022, to play in the Nike Tournament of Champions, is recommended.

Attachment(s): **Student Travel Proposal**



STUDENT TRAVEL PROPOSAL

School: Mead High School Group: Mead Volleyball

Trip Name: Mead Volleyball TOL Submission Date: 2-3-2022

For every student who travels as part of this activity I will have in my possession:

- A signed Student Travel Permission Form
- A Medical Emergency Information Form

Teacher/Coach/Advisor

Shawn Wilson

Date 2/3/2022

Shawn Wilson

Extended Field Trip (Overnight)

Trips related to club, leadership or academic activities that involve overnight stays in Washington, Montana, Idaho, Oregon or British Columbia (e.g. overnight leadership camps). Requires preliminary approval of building Principal, Activities/Athletic Director & Director of Secondary Education or Director of Elementary Education (depending on grade level).

X

Special Event Trip (Overnight)

Co-curricular or extra-curricular trips that are not part of sanctioned regular or post-season schedules and involve overnight stays and substantial cost to the student (e.g. band trip to bowl parade and trips to national or regional student leadership conference). Requires preliminary approval of building Principal, Activities/Athletic Director & Director of Secondary Education or Director of Elementary Education (depending on grade level) followed by final School Board approval. All trips to destinations outside of Washington, Montana, Idaho, Oregon or British Columbia fall into this category.

Academic Study Trip (Overnight)

School sponsored academic trip that is supervised by school staff and results in educational credit for the student (e.g. government class trip to Washington, D.C., etc.). Requires preliminary approval of building Principal, Activities/Athletic Director & lead Student Services administrator followed by final School Board approval.

Day Trip

No overnight stay . . . Requires building principal authorization only.

Date(s) of Trip: Sept. 29 - Oct 2 2022 Person in Charge Shawn Wilson

Destination(s) Phoenix Arizona

Approvals

Principal [Signature] Activities/Athletic Director [Signature]

Director of Elementary or Secondary [Signature] Nurse pending roster [Signature]

School Board [Signature] Final Approval Date [Signature]

Trip Educational Benefit and Planned Activities:

Students will experience real world travel. We will participate in one of the nations top volleyball tournaments giving our volleyball team exposure to some of the best competition at the high school level. Our plan is to visit two of the universities in Phoenix (Grand Canyon and ASU) so athletes can experience the campus of two types of universities (small and big).

Cost & Funding Sources:

Building Budget Covering: 1 sub day	\$ 788
ASB Funds Covering: Flight, Lodging, Van Rental and Tournament entry fee.	\$ 7885.00
District Funds Covering:	\$
Student/Parent Cost (per student) Covering - Please Itemize: Food	\$ 120.00

Fundraising Opportunities:

~~Best answer~~ The only fundraising needed is for player food money. We will be having car wash fundraisers for those students needing funds for food. Our Volleyball Team camp is our other fundraiser that's used for ASB funds. We currently have the money needed in our ASB volleyball funds account.

Participants:

Estimated # of Students 12 Estimated # of Adults (Chaperons & Staff) 2

of School Days Missed: 1 # of Sub Days Needed: 1 Student/Chaperone Ratio: 6:1

Additional Information:

1. Does the trip involve any of the following . . . please circle:

- Swimming and/or Boating
- Remote Locations/Hiking
- Outdoor Education
- Animals
- Air Travel
- Motorized Activities

2. Lodging: Arizona Grand Resort

3. Transportation: Airline flight from Spokane to Phoenix. Van Rental
for transportation in Phoenix

4. Supporting Documents:

Preliminary Trip Itinerary attached? X Yes No

Related brochures/information attached: X Yes No

Student Trip Expectations attached: X Yes No

**Nike Tournament of Champions
Trip Itinerary**

- Sept. 29** **Airline Flight from Spokane to Phoenix. Arrive at approximately 5:00pm. Check in to the Arizona Grand Hotel. Rooming assignments handed out. Attend the opening team dinner at 7:00pm. Lights out and room check at 10:00 pm.**
- Sept. 30** **Breakfast at 7:00. Pool play with 3 matches(times TBD). Team dinner at 6:00pm. Team building activities from 7:00-9:00. Lights out and room check at 10:00pm.**
- Oct. 1** **Breakfast at 7:00. Bracket play with 4 possible matches(times TBD). Team dinner at 6:00pm. Team time(games) from 7-9. Lights out and room check at 10:00pm.**
- Oct. 2** **Breakfast at 8:00. Visit Bell Bank Park. Possible college visits on Sept. 30 and Oct. 1 depending upon playing schedule and availability. Possible visits will include Grand Canyon University and ASU. Return flight to Spokane(TBD)**



The 14th **NIKE TOURNAMENT OF CHAMPIONS**

September 30th and October 1, 2022
Phoenix, AZ

America's #1 High School Girls Volleyball Event!

NEW PLAYING VENUE

The 14th Annual Nike Tournament of Champions will be played at the incredible Bell Bank Park in Mesa. The Park is a 320-acre, world-class family and sports entertainment destination that includes 32 hardwood floors – each with independent LED scoreboards – along with a 2,800-seat Championship arena. The facility has just been completed at a cost of greater than \$280-million dollars; by comparison it dwarfs even ESPN's Wide World Sports in Orlando in size and scope.

HIGHLIGHTS

- 96 teams from across the nation, including many of the preseason top 20 teams in America
- All teams stay at the spectacular AAA Four Diamond Arizona Grand Resort
- All head coaches receive NIKE shoes
- All schools are entered into drawing for free set of NIKE uniforms for the 2023 season
- Free entry to the Oasis Water Park for all teams + family members staying at the Arizona Grand
- Terrific NIKE coaches reception on Friday night for all coaches, + chance to win an Apple II
- Extensive media coverage by Prep Volleyball™ and MaxPreps®

COMPETITION

- Teams divided into three 32-team divisions
- Seven matches guaranteed (all best of three)
- Coaches hospitality suites at all venues
- Ten-player all-tournament teams selected for each divisional bracket
- Awards for Champions, Runners-up, Third Place, and Consolation Champions in each division

See enclosed invitation for further details, or for more information contact Ashleigh Picci by email, ashleigh@thetoc.



Student/Athlete Expectations

Student Behavior Expectations:

- Follow all Covid protocols that our school district has in place
- Follow school rules per the student handbook
- Treat others with extreme respect(we represent Mead)
- Follow all tournament rules as well as Arizona Grand Hotel rules while in their facilities.
- Stay with your partner group at all times(no going rogue!)
- Follow coaches' rules at all times.

Packing list:

- All three uniforms, warm-up, shoes and backpack.
- Change of clothes for 3 days. Be prepared for extremely warm weather.
- Carry on luggage only. Volleyball backpack and one carry-on.
- valid ID for travel
- Money for meals(approximately \$120)
- all containers with liquids must be 3.4 oz or less
- one deflated mead volleyball

MEAD SCHOOL DISTRICT

Board Meeting of February 28, 2022

New Business

V.D.

Agenda Item: **Layer 3 Switching Equipment Contract**

Background: The Technology Department sent out a Request for Proposal for pricing on layer 3 switching equipment for Colbert Elementary, Meadow Ridge Elementary, Midway Elementary, District Office, Mt. Spokane High School and Five Mile Prairie.

Two firms (NetDiverse and Compunet) submitted proposals. Compunet, was the selected vendor, scoring 100 out of 100 on the seven bid factors. A recap of the bid scoring is attached.

The cost for the layer 3 switching equipment, including tax, totals \$136,588.30. This equipment is eligible for Federal E-Rate funding that will pay 50% (\$68,294.15). Therefore, if Federal E-Rate funding is awarded to the district, the amount of money necessary for this purchase is projected to be \$68,294.15.

Fiscal Impact: The overall cost for the layer 3 switching equipment totals \$136,588.30 and will be reduced by 50% if the district is awarded Category Two E-Rate funding. E-Rate funding will be applied for once the project receives school board approval.

Recommendation: Approval from the Board of Directors to sign a contract with Compunet to purchase layer 3 switching equipment for Colbert Elementary, Meadow Ridge Elementary, Midway Elementary, District Office, Mt. Spokane High School and Five Mile Prairie is recommended.

Attachment: Bid Recap

Layer 3 Switching Equipment
Colbert Elementary, Meadow Ridge Elementary, Midway Elementary, District Office, Mt. Spokane High School, Five Mile Prairie
7/1/2022 - 6/30/2023
Category 2

Factor	Weight	NetDiverse	CompuNet
Price for Equipment & Services	30	10	30
Required Licenses, SPIN, DUNS, etc.	15	10	15
Vendor Certifications & Experience	15	3	15
Quality of the RFP Response	10	3	10
Specific Experience with Mead School District	10	5	10
Pricing of Ineligible Equipment & Services	10	10	10
References	10	3	10
	100	44	100
Total Equipment Costs		\$57,401.15	\$ 125,425.42
Taxes		\$5,607.80	\$11,162.88
Total Costs		\$63,008.95	\$ 136,588.30
E-Rate Reimbursement			\$68,294.15

NOTE: CompuNet is the selected vendor
Category 2 E-Rate Funding

MEAD SCHOOL DISTRICT

Board Meeting of February 28, 2022
New Business

V.E.

Agenda Item: Uninterruptable Power Supply Equipment Contract

Background: The Technology Department sent out a Request for Proposal for pricing on uninterruptable power supply (UPS) equipment for eight elementary schools (Skyline & Shiloh Hills not included), Five Mile Prairie, all three middle schools, plus Mead High School and Mt. Spokane High School.

Five firms (NetDiverse, Compunet, Dexon, CDW-G & PerformancePower) submitted proposals. Although CDW-G was the lowest bidder, they did not bid the specified equipment. The district, based on prior experience, prefers the brand specified in the RFP (APC) and therefore Compunet, with a score of 99 out of 100 on seven bid factors, is the recommended provider.

The cost for the uninterruptable power supply equipment, including tax, totals \$34,532.13. This equipment is eligible for Federal E-Rate funding that will pay 50% (\$17,266.07). Therefore, if Federal E-Rate funding is awarded to the district, the amount of money necessary for this purchase is projected to be \$17,266.06.

Fiscal Impact: The overall cost for the uninterruptable power supply equipment totals \$34,532.13 and will be reduced by 50% if the district is awarded Category Two E-Rate funding. E-Rate funding will be applied for once the project receives school board approval.

Recommendation: Approval from the Board of Directors to sign a contract with Compunet to purchase uninterruptable power supply equipment for Brentwood Elementary, Colbert Elementary, Creekside Elementary, Evergreen Elementary, Farwell Elementary, Meadow Ridge Elementary, Midway Elementary, Prairie View Elementary, Five Mile Prairie, Highland Middle School, Northwood Middle School, Mountainside Middle School, Mead High School and Mt. Spokane High School is recommended.

Attachment: Bid Recap

Uninterruptable Power Supply (UPS) Equipment

Brentwood Elementary, Colbert Elementary, Creekside Elementary, Evergreen Elementary, Farwell Elementary, Meadow Ridge Elementary, Midway Elementary, Prairie View Elementary
Five Mile Prairie

Highland Middle School, Northwood Middle School, Mountainside Middle School
Mead High School, Mt. Spokane High School

7/1/2022 - 6/30/2023

Category 2

Factor	Weight	NetDiverse	Compunet	Dexon	CDW-G	PerformancePower
Price for Equipment & Services	30	15	29	25	30	24
Required Licenses, SPIN, DUNS, etc.	15	10	15	14	15	15
Vendor Certifications & Experience	15	3	15	14	15	14
Quality of the RFP Response	10	3	10	10	7	7
Specific Experience with Mead School District	10	5	10	7	10	7
Pricing of Ineligible Equipment & Services	10	10	10	10	10	10
References	10	3	10	8	10	9
	100	49	99	88	97	86

Total Equipment Costs		\$45,113.31	\$	\$34,965.00	\$	\$	\$37,652.00
Taxes		\$4,015.08		\$3,111.89	\$	2,762.38	\$3,351.03
Total Costs		\$49,128.39	\$	\$38,076.89	\$	\$33,800.38	\$41,003.03
E-Rate Reimbursement							
							\$17,266.07

NOTE: CompuNet is the selected vendor
Category 2 E-Rate Funding

Mead School District
Budget Status Summary
as of 1/31/2022

	Annual Budget	
	(original)	YTD Actual
Enrollment	10,084.00	10,224.35
	140.35	1.39%

Revenues & Expenditures

Revenues & Other Financing Sources	\$ 141,217,409	\$ 54,772,502	38.8%
Expenditures & Other Financing Uses	\$ 148,433,728	\$ 60,508,104	40.8%

Transfers (to)/from other Funds	\$ -	\$ -
---------------------------------	------	------

Net Change in Fund Balance	\$ (7,216,319)	\$ (5,735,603)
-----------------------------------	----------------	----------------

Fund Balance

Beginning Fund Balance	\$ 15,053,688
Current Fund Balance	\$ 9,318,086
% of budgeted Expenditures	6.28%

FTE Enrollment Report
February 1, 2022

	Brantwood Elem	Colbert Elem	Creekside Elem	Evergreen Elem	Farwell	Meadow Ridge Elem	Midway Elem	Prairie View Elem	Shiloh Hills Elem	Skyline Elem	Highland Middle	Northwood Middle	Mountainside Middle	Mead Virtual	Mead High	Mt Spokane High	Total February 2022 Less ALE	Budgeted #s 21/22 Less ALE	MEPP/North Star ALE	Difference
K Full Day	79.00	64.00	39.87	60.00	60.00	58.00	57.00	68.00	61.00	58.00				5.00			609.87	564.00	34.60	45.87
Grade 1	71.00	67.00	44.42	77.00	48.00	62.00	66.00	63.00	77.00	67.00				9.00			651.42	584.00	36.60	67.42
Grade 2	82.00	69.00	47.00	76.00	72.00	57.00	68.00	66.00	51.00	53.00				13.00			654.00	608.00	28.60	46.00
Grade 3	83.00	79.00	30.00	90.00	91.00	75.00	77.00	78.00	71.00	65.00				13.00			752.00	699.00	33.40	53.00
Grade 4	83.00	67.00	30.00	86.00	77.00	63.00	82.00	65.00	60.00	60.00				12.00			685.00	648.00	35.40	37.00
Grade 5	80.70	84.00	41.00	98.00	87.00	74.00	78.00	77.57	50.00	58.00				10.00			738.27	691.00	36.20	47.27
Grade 6											244.14	254.57	223.89				722.60	716.00	54.40	6.60
Grade 7											265.48	278.94	280.60				825.02	840.00	42.80	-14.98
Grade 8											246.11	259.00	253.65				758.76	782.00	42.30	-23.24
Grade 9															461.59	390.63	852.22	863.00	41.60	-10.78
Grade 10															433.58	396.04	829.62	846.00	56.50	-16.38
Grade 11															356.30	291.95	648.25	663.00	33.80	-14.75
Grade 12															366.47	285.06	651.53	692.00	42.70	-40.47
Total 21/22	478.70	430.00	232.29	487.00	435.00	389.00	428.00	417.57	370.00	361.00	755.73	792.51	758.14	62.00	1617.94	1363.68	9378.56	9196.00	518.90	182.56

*Includes Open Doors & Gateway to College
21/22 Budgeted 18.00

HC	Nov Voc	Voc
14	11.53	1.61

TBIP	
K-6 HC	7-12 HC
173	126

Vocational	
Northwood	160.38
Mountainside	106.25
Highland MS	137.52
Total	404.15
Mead High School	168.60
Mt. Spokane HS	136.29
Total	304.89

FTE Summary-Monthly

Kindergarten	644.47
Grades 1-3	2,156.02
Grade 4	720.40
Grades 5-6	1,551.47
Grades 7-8	1,668.88
Grades 9-12	3,156.22
K-12 Total	9,897.46
Running Start	313.75
Open Doors	13.14
Grand Total	10,224.35

MEPP		RADIATION ALLIANC	
ALE	FTE	MHS FTE	MSHS FTE
k	34.60		
1	36.60		
2	28.60		
3	33.40		
4	35.40		
5	36.20		
6	54.40		
7	42.80		
8	42.30		
9	41.60		
10	56.50	1.00	1.80
11	33.80	1.00	3.00
12	42.70	11.00	64.70
	518.90	13.00	16.80
			548.70

21/22 Budgeted ALE 498.00

Running Start		College Only		Non-Voc	
October - June	HC	HC	FTE	HC	FTE
Mead High School	145.00	69.00	122.22	122.22	4.92
Mt. Spokane	157.00	66.00	136.70	136.70	4.50
Five Mile - MEPP	49.00	11.00	42.41	42.41	3.00
Total	351.00	146.00	301.33	301.33	12.42

21/22 Budgeted Running Start 372.00

9,897.46

Headcount Enrollment
2/1/2022

	Brentwood Elem	Colbert Elem	Creekside Elem	Evergreen Elem	Farwell Elem	Meadow Ridge Elem	Midway Elem	Prairie View Elem	Shiloh Hills Elem	Skyline Elem	Highland Middle	Northwood Middle	Mountainside Middle	Mead Virtual	MEPP/North Star	Mead High School	Mt Spokane High	Total February 2022
K Full Day	79	64	40	60	60	58	57	68	61	58				5	35			645
Grade 1	71	67	45	77	48	62	66	63	77	67				9	37			689
Grade 2	82	69	47	76	72	57	68	66	51	53				13	29			683
Grade 3	83	79	30	90	91	75	77	78	71	65				13	34			786
Grade 4	83	67	30	86	77	63	82	65	60	60				12	36			721
Grade 5	81	84	41	98	87	74	78	78	50	58				10	37			776
Grade 6											246	255	225		55			781
Grade 7											269	280	282		43			874
Grade 8											250	260	255		43			808
Grade 9															42	464	394	900
Grade 10															57	435	401	893
Grade 11															54	395	363	812
Grade 12															57	408	382	847
Total 2/2022	479	430	233	487	435	389	428	418	370	361	765	795	762	62	559	1702	1540	10215

GRADUATION ALLIANCE					TOTAL HC	
ALE	MEPP HC	MHS HC	MSHS HC	TOTAL HC		
k	35				35	
1	37				37	
2	29				29	
3	34				34	
4	36				36	
5	37				37	
6	55				55	
7	43				43	
8	43				43	
9	42				42	
10	57	1		1	60	
11	54	1		1	58	
12	57	11		11	79	
TOTAL ALE	559	13		17	589	

MEAD SCHOOL DISTRICT #354

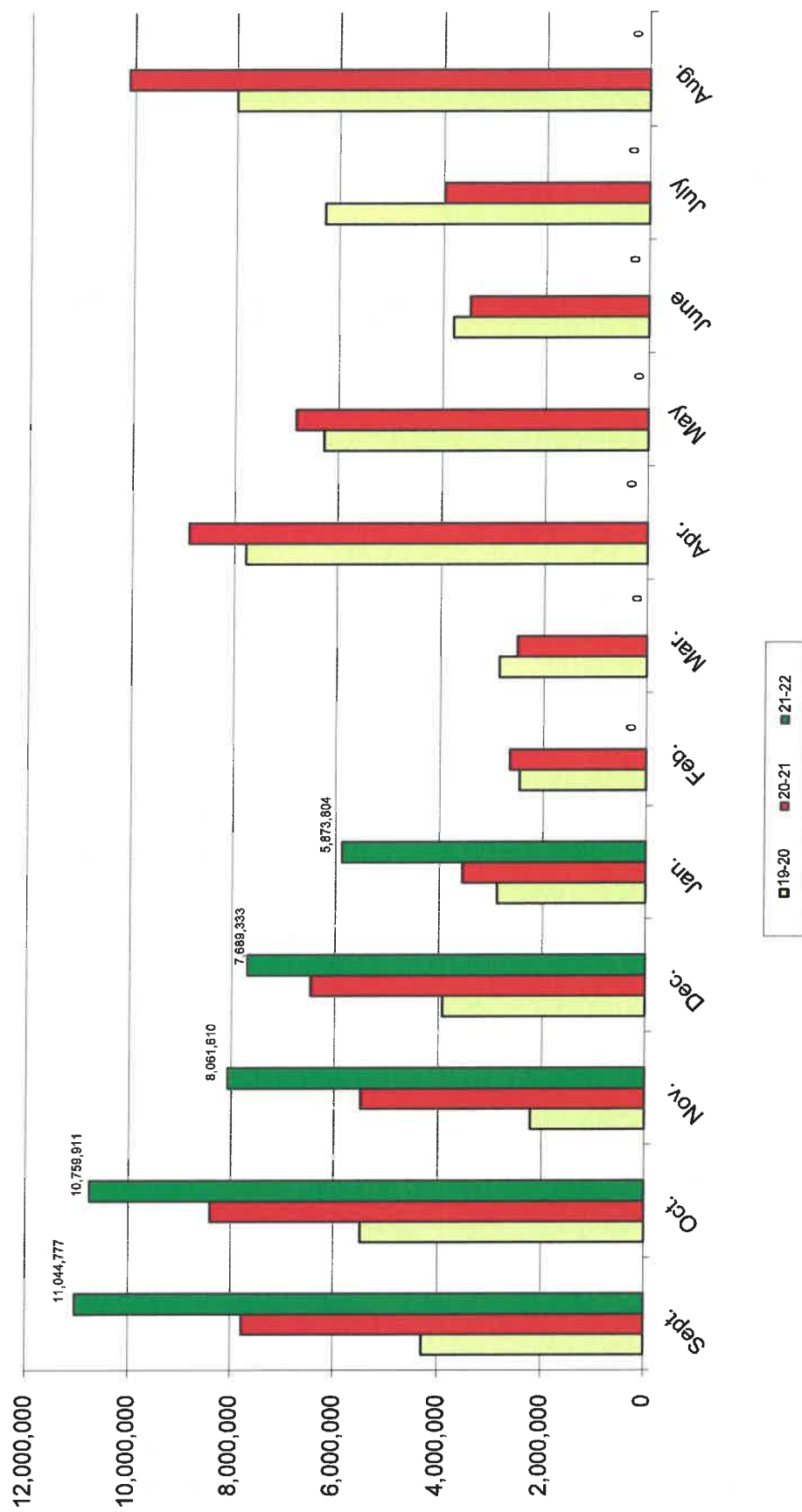
GENERAL FUND

CASH FLOW SCHEDULE

SEPTEMBER 1, 2021 TO AUGUST 31, 2022

MONTH	TAX COLLECTIONS	STATE APPORTIONMENT	OTHER REVENUE	TOTAL RECEIPTS	ACCOUNTS PAYABLE	PAYROLL	TOTAL DISBURSEMENT	TRANSFER OTHER FUND	INTER-FUND LOAN	CASH & INVESTMENT BALANCE
Beginning Cash 9/1/2021										
9/30/2021										13,224,990
Estimate:										
ACTUAL:	209,905	12,082,290	281,323	12,573,518	1,227,298	10,413,042	11,640,340			14,158,167
10/31/2021										
Estimate:										
ACTUAL:	3,446,904	10,240,471	142,043	13,829,418	3,657,642	10,456,642	14,114,284			13,873,301
11/30/2021										
Estimate:										
ACTUAL:	858,738	7,417,988	539,547	8,816,273	1,062,552	10,452,022	11,514,574			11,175,000
12/31/2021										
Estimate:										
ACTUAL:	35,488	11,032,112	96,857	11,164,457	1,025,624	10,511,109	11,536,734			10,802,723
1/31/2022										
Estimate:										
ACTUAL:	22,185	10,660,927	171,694	10,854,806	2,196,071	10,474,264	12,670,334			8,987,194
2/28/2022										
Estimate:										
ACTUAL:				0			0			10,802,723
3/31/2022										
Estimate:										
ACTUAL:				0			0			10,802,723
4/30/2022										
Estimate:										
ACTUAL:				0			0			10,802,723
5/31/2022										
Estimate:										
ACTUAL:				0			0			10,802,723
6/30/2022										
Estimate:										
ACTUAL:				0			0			10,802,723
7/31/2022										
Estimate:										
ACTUAL:				0			0			10,802,723
8/31/2022										
Estimate:										
ACTUAL:				0			0			10,802,723
Total Actual	\$4,573,220	\$51,433,789	\$1,231,463	\$57,238,472	\$9,169,187	\$52,307,080	\$61,476,267	0	\$0	10,802,723

Revised Year-to-Year Comparison of Net Cash Balance
Less Assigned Fund Balance



Mead School District No 354
Budget Status Report
Fiscal Year 2021-22
January 01, 2022 through January 31, 2022

General Fund

☐ Include Pre Encumbrance

	ANNUAL BUDGET	ACTUAL FOR DATE RANGE	ACTUAL FOR YEAR	ENCUMB	BALANCE	% USED
A. Revenue						
1000 Local Taxes (+)	13,361,390.00	22,184.94	4,573,219.77		8,788,170.23	34.2%
2000 Local Support Nontax (+)	1,540,215.00	103,674.55	597,635.45		943,057.16	38.8%
3000 State, General Purpose (+)	94,760,713.00	8,026,838.60	37,459,311.69		57,301,401.31	39.5%
4000 State, Special Purpose (+)	20,872,949.00	1,922,359.57	8,190,565.15		12,682,383.85	39.2%
5000 Federal, General Purpose (+)	0.00	0.00	0.00		0.00	0.0%
6000 Federal, Special Purpose (+)	10,602,642.00	711,729.08	3,529,854.61		7,072,787.39	33.3%
7000 Revenues Fr Oth Sch Dist (+)	75,000.00	16,153.64	24,151.02		50,848.98	32.2%
8000 Other Agencies & Associates (+)	4,500.00	0.00	0.00		4,500.00	0.0%
9000 Other Financing Sources (+)	0.00	0.00	397,764.00		(397,764.00)	0.0%
TOTAL Revenue	141,217,409.00	10,802,940.38	54,772,501.69		86,445,384.92	38.8%
B. Expenses						
00 Regular Instruction (-)	84,425,892.00	7,600,720.79	34,628,041.48	45,509,829.36	4,288,021.16	94.9%
10 Federal Stimulus (-)	1,721,720.00	76,124.75	325,765.32	80,813.67	1,315,141.01	23.6%
20 Special Ed Instruction (-)	19,862,563.00	1,636,747.45	8,098,620.31	10,924,068.54	839,874.15	95.8%
30 Vocational Ed Instruction (-)	5,664,711.00	365,276.07	2,002,718.48	2,643,039.47	1,018,953.05	82.0%
40 Skills Center Instruction (-)	0.00	0.00	0.00	0.00	0.00	0.0%
50 & 60 Compensatory Ed Instruction (-)	5,164,818.00	425,274.50	1,956,564.40	2,702,799.21	505,454.39	90.2%
70 Other Instructional Programs (-)	408,629.00	11,853.51	29,099.73	17,060.19	362,469.08	11.3%
80 Community Services (-)	234,647.00	33,955.43	116,559.00	94,266.79	23,821.21	89.8%
90 Support Services (-)	30,950,748.00	2,608,189.63	13,350,735.74	10,587,169.39	7,012,842.87	77.3%
TOTAL Expenses	148,433,728.00	12,758,142.13	60,508,104.46	72,559,046.62	15,366,576.92	89.6%
C. Other Fin Uses Trans Out	0.00	0.00	0.00	0.00	0.00	0.0%
D. Other Fin Uses	0.00	0.00	0.00	0.00	0.00	0.0%
E. EXCESS OF REVENUES/OTHER FIN. SOURCES OVER(UNDER) EXP/OTHER FIN USES (A-B-C-D)						
	(7,216,319.00)	(1,955,201.75)	(5,735,602.77)		71,078,808.00	(50.9%)
F. TOTAL BEGINNING FUND BALANCES	0.00		15,053,688.35			
G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)	XXXXXX		0.00			
H. TOTAL ENDING FUND BALANCE (E+F+/-G)	(7,216,319.00)		9,318,085.58			
I. ENDING FUND BALANCE ACCOUNTS						
G/L 810 Restricted for Other Items (-)	0.00		0.00			
G/L 821 Restricted for CO of Restricted Rev (-)	0.00		446,352.19			
G/L 828 Restricted for CO of F/S Rev (-)	0.00		143,367.88			
G/L 830 Restricted for Debt Service (-)	0.00		0.00			
G/L 835 Restricted For Arbitrage Rebate (-)	0.00		0.00			
G/L 840 Nonspnd FB - Inventory & Prepaid (-)	0.00		631,261.07			
G/L 870 Committed to Other Purposes (-)	0.00		0.00			
G/L 875 Assigned to Contingencies (-)	0.00		0.00			
G/L 888 Assigned to Other Purposes (-)	0.00		3,168,990.48			
G/L 891 Unassigned to Minimum FB Policy (-)	0.00		10,663,716.73			
G/L 898 P.Y Corrections or Restatements (-)	0.00		0.00			
G/L 890 Unassigned Fund Balance (H - I)	(7,216,319.00)		(5,735,602.77)			
TOTALS	(7,216,319.00)		9,318,085.58			

$\frac{60,508,104}{148,433,728} = 40.76\%$
--

Mead School District No 354
Budget Status Report
Fiscal Year 2021-22
January 01, 2022 through January 31, 2022

Capital Projects Fund

	ANNUAL BUDGET	ACTUAL FOR DATE RANGE	ACTUAL FOR YEAR	ENCUMB	BALANCE	% USED
<input type="checkbox"/> Include Pre Encumbrance						
A. Revenue						
1000 Local Taxes (+)	0.00	0.00	0.00		0.00	0.0%
2000 Local Support Nontax (+)	225,000.00	5,419.51	86,489.71		138,510.29	38.4%
3000 State, General Purpose (+)	0.00	0.00	0.00		0.00	0.0%
4000 State, Special Purpose (+)	0.00	0.00	41,409.81		(41,409.81)	0.0%
5000 Federal, General Purpose (+)	0.00	0.00	0.00		0.00	0.0%
6000 Federal, Special Purpose (+)	0.00	0.00	0.00		0.00	0.0%
7000 Revenues Fr Oth Sch Districts (+)	0.00	0.00	0.00		0.00	0.0%
8000 Other Agencies & Associates (+)	0.00	0.00	0.00		0.00	0.0%
9000 Other Financing Sources (+)	0.00	0.00	0.00		0.00	0.0%
TOTAL Revenue	225,000.00	5,419.51	127,899.52		97,100.48	56.8%
B. Expenses						
10 Sites (-)	2,400,000.00	256.25	256.25	6,479.55	2,393,264.20	0.3%
20 Buildings (-)	5,730,000.00	83,104.46	1,982,977.99	42,887,602.55	(39,140,580.54)	783.1%
30 Equipment (-)	1,524,000.00	15,498.89	995,961.36	644,124.16	(116,085.52)	107.6%
40 Energy (-)	0.00	0.00	0.00	0.00	0.00	0.0%
50 Sale and Lease Expenditures (-)	0.00	0.00	0.00	0.00	0.00	0.0%
60 Bond/Levy Issuance (-)	0.00	0.00	0.00	0.00	0.00	0.0%
90 Debt (-)	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL Expenses	9,654,000.00	98,859.60	2,979,195.60	43,538,206.26	(36,863,401.86)	481.8%
C. Other Fin Uses Trans Out	0.00	0.00	0.00	0.00	0.00	0.0%
D. Other Fin Uses	0.00	0.00	0.00	0.00	0.00	0.0%
E. EXCESS OF REVENUES/OTHER FIN. SOURCES OVER(UNDER) EXP/OTHER FIN USES (A-B-C-D)	(9,429,000.00)	(93,440.09)	(2,851,296.08)		36,960,502.34	(425.0%)
F. TOTAL BEGINNING FUND BALANCES	10,097,151.00		13,030,822.04			
G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)	XXXXXX		0.00			
H. TOTAL ENDING FUND BALANCE (E+F+/-G)	668,151.00		10,179,525.96			
I. ENDING FUND BALANCE ACCOUNTS						
G/L 810 Restricted For Other Items (-)	0.00		0.00			
G/L 830 Restricted For Debt Service (-)	0.00		0.00			
G/L 835 Restricted For Arbitrage Rebate (-)	0.00		0.00			
G/L 861 Restricted From Bond Proceeds (H-I)	(9,654,000.00)		8,237,610.57			
G/L 863 Restricted From State Proceeds (H-I)	0.00		41,409.81			
G/L 870 Committed to Other Purposes (-)	0.00		0.00			
G/L 889 Assigned to Fund Purposes (H-I)	10,322,151.00		1,900,505.58			
G/L 890 Unassigned Fund Balance (H - I)	0.00		0.00			
TOTALS	668,151.00		10,179,525.96			

Mead School District No 354
Budget Status Report
Fiscal Year 2021-22
January 01, 2022 through January 31, 2022

Debt Service Fund

	ANNUAL BUDGET	ACTUAL FOR DATE RANGE	ACTUAL FOR YEAR	ENCUMB	BALANCE	% USED
<input type="checkbox"/> Include Pre Encumbrance						
A. Revenue						
1000 Local Taxes (+)	0.00	27,554.02	5,643,421.05		(5,643,421.05)	0.0%
2000 Local Support Nontax (+)	0.00	0.00	0.00		0.00	0.0%
3000 State, General Purpose (+)	0.00	0.00	0.00		0.00	0.0%
5000 Federal, General Purpose (+)	0.00	0.00	0.00		0.00	0.0%
6000 Federal, Special Purpose (+)	0.00	0.00	0.00		0.00	0.0%
9000 Other Financing Sources (+)	0.00	0.00	0.00		0.00	0.0%
TOTAL Revenue	0.00	27,554.02	5,643,421.05		(5,643,421.05)	0.0%
B. Expenses						
Matured Bond Expenditures (-)	0.00	0.00	5,040,000.00	0.00	(5,040,000.00)	0.0%
Interest on Bonds (-)	0.00	0.00	3,986,231.25	0.00	(3,986,231.25)	0.0%
Interest on Interfund Loan (-)	0.00	0.00	0.00	0.00	0.00	0.0%
Bond Transfer Fees (-)	0.00	0.00	1,626.58	0.00	(1,626.58)	0.0%
TOTAL Expenses	0.00	0.00	9,027,857.83	0.00	(9,027,857.83)	0.0%
C. Other Fin Uses Trans Out	0.00	0.00	0.00	0.00	0.00	0.0%
D. Other Fin Uses	0.00	0.00	0.00	0.00	0.00	0.0%
E. EXCESS OF REVENUES/OTHER FIN. SOURCES						
OVER(UNDER) EXP/OTHER FIN USES (A-B-C-D)	0.00	27,554.02	(3,384,436.78)		3,384,436.78	0.0%
F. TOTAL BEGINNING FUND BALANCES	0.00		3,533,185.86			
G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)	XXXXXX		0.00			
H. TOTAL ENDING FUND BALANCE (E+F+/-G)	0.00		148,749.08			
I. ENDING FUND BALANCE ACCOUNTS						
G/L 810 Restricted For Other Items (-)	0.00		0.00			
G/L 835 Restricted For Arbitrage Rebate (-)	0.00		0.00			
G/L 870 Committed to Other Purposes (-)	0.00		0.00			
G/L 889 Assigned to Fund Purposes (-)	0.00		0.00			
G/L 890 Unassigned Fund Balance (-)	0.00		0.00			
G/L 830 Restricted For Debt Service (H - I)	0.00		148,749.08			
TOTALS	0.00		148,749.08			

Mead School District No 354
Budget Status Report
Fiscal Year 2021-22
January 01, 2022 through January 31, 2022

Associated Student Body Fund

	ANNUAL BUDGET	ACTUAL FOR DATE RANGE	ACTUAL FOR YEAR	ENCUMB	BALANCE	% USED
<input type="checkbox"/> Include Pre Encumbrance						
A. Revenue						
1000 General Student Body (+)	865,194.00	75,017.12	317,459.71		547,799.29	36.7%
2000 Athletics (+)	490,837.00	14,254.16	181,612.70		309,299.30	37.0%
3000 Classes (+)	914,200.00	73,088.66	431,229.98		483,370.38	47.1%
4000 Clubs (+)	139,800.00	5,605.69	15,388.11		124,436.89	11.0%
6000 Private Moneys (+)	161,200.00	804.87	7,724.79		153,475.21	4.8%
TOTAL Revenue	2,571,231.00	168,770.50	953,415.29		1,618,381.07	37.1%
B. Expenses						
1000 General Student Body (-)	654,155.00	4,441.08	88,651.01	4,158.13	561,345.86	14.2%
2000 Athletics (-)	768,500.00	36,543.05	207,115.87	31,041.80	530,342.33	31.0%
3000 Classes (-)	1,012,944.00	48,479.90	267,771.95	23,367.24	721,804.81	28.7%
4000 Clubs (-)	169,314.00	1,959.42	8,946.96	1,800.01	158,567.03	6.3%
6000 Private Moneys (-)	167,962.00	393.17	3,380.78	0.00	164,581.22	2.0%
TOTAL Expenses	2,772,875.00	91,816.62	575,866.57	60,367.18	2,136,641.25	22.9%
C. Other Fin Uses Trans Out	0.00	0.00	0.00	0.00	0.00	0.0%
D. Other Fin Uses	0.00	0.00	0.00	0.00	0.00	0.0%
E. EXCESS OF REVENUES/OTHER FIN. SOURCES						
OVER(UNDER) EXP/OTHER FIN USES (A-B-C-D)	(201,644.00)	76,953.88	377,548.72		(518,260.18)	14.1%
F. TOTAL BEGINNING FUND BALANCES	1,062,292.00		1,101,349.36			
G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)	XXXXXX		0.00			
H. TOTAL ENDING FUND BALANCE (E+F+/-G)	860,648.00		1,478,898.08			
I. ENDING FUND BALANCE ACCOUNTS						
G/L 810 Restricted For Other Items (-)	0.00		0.00			
G/L 840 Nonspnd FB - Invent/Prepd Itms (-)	0.00		0.00			
G/L 850 Restricted For Uninsured Risks (-)	0.00		0.00			
G/L 870 Committed to Other Purposes (-)	0.00		0.00			
G/L 889 Assigned to Fund Purposes (-)	0.00		0.00			
G/L 890 Unassigned Fund Balance (-)	0.00		0.00			
G/L 819 Restricted For Fund Purposes (H - I)	860,648.00		1,478,898.08			
TOTALS	860,648.00		1,478,898.08			

Mead School District No 354
Budget Status Report
Fiscal Year 2021-22
January 01, 2022 through January 31, 2022

Transportation Vehicle Fund

	ANNUAL BUDGET	ACTUAL FOR DATE RANGE	ACTUAL FOR YEAR	ENCUMB	BALANCE	% USED
<input type="checkbox"/> Include Pre Encumbrance						
A. Revenue						
1000 Local Taxes (+)	0.00	0.00	0.00		0.00	0.0%
2000 Local Support Nontax (+)	2,500.00	20,056.66	20,760.73		(18,260.73)	830.4%
3000 State, General Purpose (+)	0.00	0.00	0.00		0.00	0.0%
4000 State, Special Purpose (+)	590,000.00	0.00	0.00		590,000.00	0.0%
5000 Federal, General Purpose (+)	0.00	0.00	0.00		0.00	0.0%
8000 Other Agencies and Assoc. (+)	0.00	0.00	0.00		0.00	0.0%
9000 Other Financing Sources (+)	0.00	0.00	0.00		0.00	0.0%
TOTAL Revenue	592,500.00	20,056.66	20,760.73		571,739.27	3.5%
B. Expenses						
Type 30 Equipment (-)	1,100,000.00	146,180.91	565,695.51	0.00	534,304.49	51.4%
Type 60 Bond Levy Issuance (-)	0.00	0.00	0.00	0.00	0.00	0.0%
Type 90 Debt (-)	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL Expenses	1,100,000.00	146,180.91	565,695.51	0.00	534,304.49	51.4%
C. Other Fin Uses Trans Out	0.00	0.00	0.00	0.00	0.00	0.0%
D. Other Fin Uses	0.00	0.00	0.00	0.00	0.00	0.0%
E. EXCESS OF REVENUES/OTHER FIN. SOURCES						
OVER(UNDER) EXP/OTHER FIN USES (A-B-C-D)	(507,500.00)	(126,124.25)	(544,934.78)		37,434.78	(47.9%)
F. TOTAL BEGINNING FUND BALANCES	595,338.00		564,187.56			
G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)	XXXXXX		0.00			
H. TOTAL ENDING FUND BALANCE (E+F+/-G)	87,838.00		19,252.78			
I. ENDING FUND BALANCE ACCOUNTS						
G/L 810 Restricted For Other Items (-)	0.00		0.00			
G/L 830 Reserved For Debt Service (-)	0.00		0.00			
G/L 889 Assigned to Fund Purposes (-)	0.00		0.00			
G/L 890 Unassigned Fund Balance (-)	0.00		0.00			
G/L 819 Restricted For Fund Purposes (H - I)	87,838.00		19,252.78			
TOTALS	87,838.00		19,252.78			