



**Minutes for the Regular Meeting of the Board of Directors
Monday, August 24, 2009**

The Board of Directors held a Regular Board Meeting on Monday, August 24, 2009. The meeting began at 5:13 p.m. and was held at the Mead School District Office. Directors Farley, Olson, Hunt, and Denholm were present. Director O'Connor was excused. Also attending was Superintendent Tom Rockefeller, Assistant Superintendent Dan Butler and Executive Directors Ralph Thayer, Kelly Shea and Wayne Leonard.

I. Approval of Agenda

Superintendent Thomas Rockefeller requested a modification to the agenda with the addition of VIII.B., Executive Session, Real Estate Discussion.

Director Hunt made a motion to approve the agenda with the addition to the Executive Session, Item VIII.B. Real Estate Discussion. Director Denholm seconded the motion. The motion carried unanimously.

II. Approval of Minutes

Director Denholm made a motion to approve the minutes of the Regular Board Meeting of July 20, 2009, as presented. Director Olson seconded the motion. The motion carried unanimously.

III. Remarks for the Good of the Schools

Yearbook advisors Carol Tadlock, from Mead High School, Ashley Burns from Mt. Spokane High School, Carrie Webbenhurst and Principal Craig Busch from Mountainside Middle School, who request to have an opportunity to speak with the Board at the agenda item VI.B. Yearbook Contract Award.

IV. PUBLIC HEARING -- 2009-2010 Budget

Executive Director Wayne Leonard announced that according to state law this portion of the Board Meeting must be held as a Public Hearing. Mr. Leonard then detailed for the Board and the public, considerations in the proposed budget that were outlined at the August 19, 2009 Board Retreat. Those items are included in Resolution 09-11 and are recommended for adoption. Director Farley opened the discussion to the public. No public comments were made.

A. Resolution 09-11 / 2009 - 2010 Budget Adoption

Director Denholm made a motion to adopt Resolution 09-11, the proposed 2009-2010 Budget, as presented. The motion was seconded by Director Olson. The motion carried unanimously.

V. Continuing Business

A. Traffic Safety Education Contract

After lengthy discussion and review, Director Hunt made a motion not to award this facilities use contract to any third party provider and to discontinue the practice of bidding facility use contracts for the purpose of conducting Traffic Safety Education classes in Mead School District buildings. Director Denholm seconded the motion. The motion carried unanimously.

**B. Third Reading
Revision of Policies Regarding Medical Issues**

Executive Director Ralph Thayer reviewed modifications made to the following policies regarding medical issues:

- Policy 3410 – Student Health
- Policy 3413 – Student Immunization and Life Threatening Health Conditions
- Policy 3415 – Accommodating Students with Diabetes
- Administrative Directive 3416 – Medications
- Policy 3417 – Catheterization
- Policy 3418 – Emergency Treatment
- Policy 3419 – Self-Administration of Asthma and Anaphylaxis Medications
- Policy 3420 – Anaphylaxis Prevention

Director Denholm made a motion to adopt the policy revisions, in the third reading, as modified. Director Hunt seconded the motion. The motion carried unanimously.

**C. Second Reading
Revision of Policies Regarding Medical Issues**

Executive Director Ralph Thayer reviewed modifications made to the following policies regarding medical issues:

- Policy 3414 – Infectious Diseases
- Policy 6512 – Infection Control Program
- Policy 2125 – Sexual Health Education

Director Denholm made a motion to adopt the policy revisions, in the third reading, as modified. Director Olson seconded the motion. The motion carried unanimously.

**D. Second Reading – Policy 3130
District Attendance Areas**

Executive Director Ralph Thayer reviewed modifications made to Policy 3130, District Attendance Areas in the first reading.

Director Olson made a motion to adopt Policy 3130, District Attendance Areas, as modified. Director Denholm seconded the motion. The motion carried unanimously.

**VI. New Business
A. Consent Agenda**

Director Hunt made a motion to approve the Consent Agenda, as presented. Director Olson seconded the motion. The motion carried unanimously.

B. Yearbook Contract

Yearbook advisors Carol Tadlock, from Mead High School, Ashley Burns from Mt. Spokane High School, Carrie Webbenhurst and Principal Craig Busch from Mountainside Middle gave a detailed presentation of the yearbook process in their schools.

After a lengthy discussion, Director Olson made a motion to award the yearbook contract to the lowest, responsible bidder, Herff Jones. The motion was seconded by Director Denholm. The motion carried unanimously.

C. First Reading – Revision of Policy 6212 Charge Card Use

Executive Director Wayne Leonard reviewed the first reading of the proposed policy revision with a request to add policy language supporting procurement card use. Mr. Leonard said that he would review procurement card providers and present further information at the next meeting. This was the first reading of a policy revision. No action was taken.

D. First Reading – New Policy 3412 – Head Injury

Executive Director Ralph Thayer reviewed new legislation, House Bill 1824, requiring school districts to adopt a policy that works in concert with WIAA to implement procedures that inform, educate and manage student programs where there is any risk of a head injury or concussion. This was a first reading of a new policy. No action was taken.

E. First Reading – Revision of Policy 6113 Use of School Facilities

Executive Director Ralph Thayer reviewed proposed changes to Policy 6113, Use of School Facilities. Mr. Thayer said that proposed changes in policy and procedure language will support and standardize district-wide facility use practices, and fees, in the use of school facilities. Mr. Thayer also indicated that House Bill 1824 required that Head Injury policy language be added to Policy 6113 - Use of School Facility. This was the first reading of a policy revision. No action was taken.

VII. Reports

A. Financial Report for the Month of July 2009

Executive Director Wayne Leonard presented a brief review of the financial report for the month of July 2009. Mr. Leonard indicated the year-to-date revenues for July were 90.91% and expenditures were 91.08% of budget projections. Mr. Leonard also indicated that the net cash and investment balance was \$1,716,643. This was an informational report. No action was taken.

B. Superintendent's Report

Superintendent Tom Rockefeller reviewed the yearly practice of submitting an IDEA Grant for the support of Special Education Programs in Mead School District. Dr. Rockefeller said that the \$26,009 is for specific support of pre-school programs and \$1,543,099 for overall special education programs. The total grant amount is \$1,569,108.

Dr. Rockefeller shared four 'The Pine Burr' yearbooks, from 1947-1950, donated to the district's historical archives by Mr. and Mrs. Tony Valigura.

VIII. Executive Session

At 7:40 pm Director Farley called for a short break followed by an Executive Session of approximately twenty minutes to review the performance of a public employee.

At 8:05 pm Director Farley returned the meeting to open session. No other business was discussed and no action was taken.

IX. Adjourn

The meeting was immediately adjourned at 8:05 p.m.